

## **Social Media Policy**

### **Definition of Social Media**

Social media is defined as any web application, site, or account created and maintained by the Rye Free Reading Room that supports The Rye Free Reading Room's social media purpose statement.

### **Purpose of Social Media**

The purpose of the social media employed by the Rye Free Reading Room is to disseminate information about and promote Library programs, news, projects, and ongoing activities to all members of the Rye community, consistent with the Library's mission statement, and to provide a forum for Library staff and Library users to share opinions and information about Library-related subjects and issues..

### **Usage Rules**

The Rye Free Reading Room welcomes the comments, posts, and messages of the community and recognizes and respects differences in opinion. However, all comments, posts, and messages are subject to review and the Rye Free Reading Room reserves the right to, but is not required to, remove any comment, post, or message that it deems inappropriate. The Rye Free Reading Room is not responsible for or liable for any content posted by any participant in a Library social media forum who is not a member of the Library's staff.

Content containing any of the following will be removed immediately from any Rye Free Reading Room social media forum:

- Obscene comments or hate speech
- Personal attacks, insults, or threatening language
- Private or personal information, including phone numbers and addresses, or requests for personal information
- Potentially libelous statements
- Falsification of identity
- Plagiarized material
- Comments, links, or information unrelated to the purpose of the forum
- Spam or other commercial or political messages

Approved by the Board of Trustees, July 23, 2019

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