

**May 19, 2026
Board of Trustees Meeting Agenda**

1. Roll Call
2. Public Comment
3. Consent Items (Attachments, VOTE)
 - a. March 2026 minutes - pg. 2
 - b. March 2026 financials - pg. 5
 - c. April 2026 financials – pg. 10
4. President's Report
 - a. Dashboard – pg. 15
 - b. Education - pg. 16
5. Information Items
 - a. Staff Reports (Attachments)
 - i. Director's Report - pg. 17
 - a. 2025 NYS Annual Report – pg. 18
 - b. 2026 Q1 statistics year end stats – pg. 60
 - ii. Adult Report - pg. 62
 - iii. Teen Report - pg. 63
 - iv. Children's Report - pg. 64
 - b. Auxiliary Board
6. Board Discussion (Attachments)
 - a. Development – pg. 65
 - b. Strategic Planning – pg. 66 (handout, VOTE)
7. Mission Moments – pg. 67
8. New Business
9. Executive Session

Next meeting dates: Tuesday, June 16 – 7:30 pm
 Tuesday, September 29 – 7:30 pm

Notable dates: City Hall Presentation - Wednesday, May 27 – 7 pm
 Friends Booksale Preview – Friday, September 18 – 5:30 pm

Minutes of the March 24, 2026 RFRR Board Meeting

Trustees: Lina Eroh, Georgia Dyer, Jan Kelsey, Val Chuebon, Jackie Cohen, Nicole Cunningham, Jennifer McArdle, Jill MacVicar, Diane Martin, Emilie Reddoch, Kathleen Riegelhaupt, Jaclyn Shanahan, Jim Steinthal, Emily Tisdale, Meredythe Ryan, Bettina Scott Funk

Lina Eroh began the meeting at 7:34.

No one from the public was present.

Consent Agenda

The consent agenda contained the minutes of the January 2026 board meeting and the January and February 2026 financial statements. Georgia made a motion to accept the consent agenda. Nicole seconded. All approved.

President's Report

Lina suggested that the board members introduce themselves since this was the first meeting for some new trustees.

Staff Reports

Assistant Director's Report

Catherine reported that WLS has received less money from the County. Hoopla, the econtent vendor, has changed their fee structure. This means that the library has lost some access to their econtent which is now limited to 3 checkouts per day. It is possible for the library to buy additional access. She attended a conference at Morgan Stanley in Purchase about re-imagining libraries and how best to meet the needs of the community. She reported that the garden had been cleaned and prepared for spring. The hot water heater has been repaired and the contract with Poly-Temp has been renewed. She has received a quote for replacing the air handler in the staff area. Lina asked the Building Committee to review it. The boiler has been serviced.

Adult Services

Catherine reported that she has had discussions with the staff brainstorming about programming. There have been several RW 250 programs recently which have had large attendance. The Irish Tea and Tales event was popular. The film "Hidden History of Slavery in New York" was shown in conjunction with the Westchester County Human Rights Commission and the Port Chester/Rye NAACP.

Teen Services

Catherine reported that Sarah has scheduled a number of test prep programs covering the ACT and SAT exams. It is a practice test taking session. It was suggested that these be promoted on the Rye Moms page for greater publicity. Dungeons and Dragons is increasingly popular with more groups added. The Counting Cash program, run by teens for teens, about managing money is also popular.

Children's Services

Catherine reported that Arlo is the replacement children's librarian. Librarians are working on the Milton School Fifth Grade Capstone project. The library collects materials for specific research projects. Learnique's presence in the Discovery Zone has been very helpful.

Auxiliary Board

Bettina reported that they are gearing up for Vehicle Fair on May 31. They are working toward a goal of \$17,000 for business donors. They already have the lead sponsor and two other major sponsors. They are working on a date for the Book Sale in the fall. They are lining up hosts for Novel Night.

Strategic Planning

Stephanie reported that the committee had met. They are discussing both short term and long term (5 years out) goals. They are considering engaging a consultant. They are preparing an RFP to be sent to at least five possible consultants.

Programming

Lina began the discussion on programming for adults and space usage for teens and tweens. Catherine described how we serve all three areas (adults, teens and children). The morning children's programming has been very successful and is growing in popularity. She does not feel that any changes are needed there now. Feedback about afterschool programming indicates an interest in multicultural programs and possibly chess. Regarding teens, she agrees that the teen space should be upgraded with a fresh design. A discussion ensued about retaining an interior decorator to design the space. Creating a space for tweens was also discussed. The room on the mezzanine seems like a possible location. Currently non-fiction children's books are shelved there. Possible relocation areas for these books were discussed. It was suggested that an architect be consulted to review the space for a possible redesign.

Lina talked about having a prominent author speak. Catherine had a list of possible "author pairings" for such an event. A discussion ensued about possible authors. It was pointed out that providing a copy of the book with the ticket is usually successful in promoting the event. It was also suggested that a review of which authors have new books coming out this year should be done.

Regarding the Discovery Zone, Catherine reported that Learnique is there each afternoon with a new activity. People are now coming in specifically for the activity. New toys are being added and existing ones assessed. She hopes that the library will continue with Learnique. It was discussed whether a new contract with Learnique should be funded by the Auxiliary Board or the Library itself.

Mission Moments

Catherine reported that there is an activity for children scheduled every day during spring break. The Sunday film series begins on April 19 with the showing of "Marty".

There being no further business, Lina called for a motion to adjourn the meeting. Jan was so moved. Georgia seconded. All approved. The meeting was adjourned at 8:43.

Action : The Board approve the March meeting minutes

March Financials

March income is not notable.

In Library Operations, automated systems has two large payments, one in January and one in July, so that tends to run ahead of budget. Those are set by the WLS billing model.

In Building Operations, heat also is cyclical - it is ahead of budget, but will balance out in the summer.

For Personnel, there were three pay periods in March, so salaries are ahead of budget. That is a timing matter, and will even out over the coming months. There will be a similar budget leap in the fall.

Action : The Board accept the March financial statements

Rye Free Reading Room
Income and Expense Report
For 3 Months Ending March 31, 2026

	Current Month 2026	2026 YTD Actual	2026 YTD Budget	2026 Budget
Income				
City of Rye	\$ -	\$ 831,500	\$ 831,500	\$ 1,663,000
Annual Campaign	\$ 2,282	\$ 33,252	\$ 70,000	\$ 280,000
Miscellaneous Income	\$ 2,985	\$ 7,321	\$ 8,750	\$ 35,000
Osborn Branch Library	\$ 4,639	\$ 12,977	\$ 13,267	\$ 53,066
Auxiliary Board Transfer	\$ -	\$ -	\$ -	\$ 80,000
Endowment Transfer	\$ -	\$ -	\$ -	\$ 110,000
	<u>\$ 9,906</u>	<u>\$ 885,050</u>	<u>\$ 923,517</u>	<u>\$ 2,221,066</u>
Expense				
Library Materials				
Books	\$ 9,578	\$ 25,235	\$ 24,721	\$ 98,885
Audio Visual	\$ 400	\$ 733	\$ 6,485	\$ 25,940
Periodicals	\$ 267	\$ 2,159	\$ 3,225	\$ 12,900
Programs	\$ 1,923	\$ 5,598	\$ 3,375	\$ 13,500
Ebooks/ Binding	\$ -	\$ 9,778	\$ 21,500	\$ 86,000
	<u>\$ 12,168</u>	<u>\$ 43,503</u>	<u>\$ 59,306</u>	<u>\$ 237,225</u>
Library Operations				
Supplies	\$ 2,523	\$ 5,945	\$ 3,818	\$ 15,270
Equipment & Systems - New	\$ -	\$ -	\$ 1,000	\$ 4,000
Equipment & Systems - Maintenance	\$ -	\$ -	\$ 1,125	\$ 4,500
Automated Systems	\$ 522	\$ 39,452	\$ 23,813	\$ 95,250
Telephone	\$ 1,321	\$ 2,468	\$ 1,750	\$ 7,000
Postage	\$ 393	\$ 2,634	\$ 2,500	\$ 10,000
Printing & Publicity	\$ 250	\$ 13,027	\$ 7,500	\$ 30,000
Auditing	\$ -	\$ 12,330	\$ 6,250	\$ 25,000
Legal Services	\$ -	\$ -	\$ 500	\$ 2,000
Interest	\$ -	\$ -	\$ -	\$ -
Transfer to Designated Account	\$ -	\$ -	\$ -	\$ -
Miscellaneous	\$ 462	\$ 1,876	\$ 1,950	\$ 7,800
	<u>\$ 5,470</u>	<u>\$ 77,732</u>	<u>\$ 50,205</u>	<u>\$ 200,820</u>
Building Operations				
Heat	\$ 5,087	\$ 11,863	\$ 6,750	\$ 27,000
Light & Power	\$ -	\$ 4,469	\$ 8,875	\$ 35,500
Water & Sewer	\$ 245	\$ 702	\$ 2,625	\$ 10,500
Fixtures, Furnishings & Equipment	\$ -	\$ 3,388	\$ 1,250	\$ 5,000
Building Supplies	\$ 929	\$ 2,187	\$ 3,000	\$ 12,000
Contracted Services	\$ 5,717	\$ 14,267	\$ 9,250	\$ 37,000
Repairs & Maintenance	\$ 861	\$ 5,106	\$ 4,500	\$ 18,000
Insurance	\$ -	\$ 7,604	\$ 9,463	\$ 37,850
Capital Projects Fund Transfer	\$ -	\$ 100,000	\$ 100,000	\$ 100,000
Miscellaneous	\$ -	\$ -	\$ -	\$ -
	<u>\$ 12,839</u>	<u>\$ 149,586</u>	<u>\$ 145,713</u>	<u>\$ 282,850</u>
Personnel				
Salaries	\$ 126,391	\$ 300,859	\$ 284,967	\$ 1,139,866
Social Security	\$ 9,796	\$ 22,812	\$ 21,934	\$ 87,737
Retirement	\$ -	\$ -	\$ 37,366	\$ 149,462
Medical Insurance	\$ 2,388	\$ 19,517	\$ 23,409	\$ 93,634
Other Insurance	\$ -	\$ 988	\$ 4,000	\$ 16,000
Payroll Services	\$ 736	\$ 2,737	\$ 1,750	\$ 7,000
Staff Development	\$ 294	\$ 2,444	\$ 1,250	\$ 5,000
Miscellaneous	\$ -	\$ -	\$ -	\$ -
	<u>\$ 139,605</u>	<u>\$ 349,357</u>	<u>\$ 374,675</u>	<u>\$ 1,498,699</u>
Total Income	<u>\$ 9,906</u>	<u>\$ 885,050</u>	<u>\$ 923,517</u>	<u>\$ 2,221,066</u>
Total Expense	<u>\$ 170,082</u>	<u>\$ 620,178</u>	<u>\$ 629,899</u>	<u>\$ 2,219,594</u>
Net Receipts (Expense)	<u>\$ (160,176)</u>	<u>\$ 264,872</u>	<u>\$ 293,618</u>	<u>\$ 1,472</u>

**Rye Free Reading Room
Annual Campaign
March 2026 YTD**

<i>Donations to the Current Annual Campaign</i>		2023	2024	2025	2026
Donations received & deposited in	JAN	32,982	3,137	18,105	9,264
	FEB	1,446	1,255	14,900	10,339
	MAR	2,953	6,143	2,295	2,282
	APR	4,214	15,077	2,279	-
	MAY	2,689	3,311	52,865	-
	JUN	1,736	7,783	11,260	-
	JUL	9,500	69,110	53,367	-
	AUG	1,032	10,330	6,509	-
	SEP	16,056	9,775	15,672	-
	OCT	134,064	32,760	41,740	-
	NOV	35,114	76,764	55,613	-
	DEC	64,832	87,511	93,200	-
	Total	306,618	322,956	367,805	21,885
Donations to <i>Previous or Subsequent</i> Annual Campaigns					
Donations to <i>prior</i> Annual Campaigns		30,883	12,738	20,931	11,367
Donations to the <i>subsequent</i> Annual Campaign		0	0	-	-
<i>Sub-total</i>		30,883	12,738	20,931	11,367

Rye Free Reading Room
Endowment Report
March 2026

Endowment Inflows/Outflows:	YTD 2026	YTD 2025	YTD 2024	YTD 2023
Beg of Period (Market Value)	2,335,519	2,221,126	2,160,398	2,109,492
Expenses	(3,933)	(15,603)	(15,538)	(14,636)
Transfer to/from Other Funds	0	(100,000)	(101,387)	(105,000)
Interest & Dividend Income	9,575	72,776	60,868	53,480
Appreciation	27,352	157,220	116,785	117,063
End of Period Bal (Market Value)	2,368,513	2,335,519	2,221,126	2,160,398
Endowment Performance	1.41%	9.65%	7.50%	7.39%
Return of S&P 500	-4.33%	17.88%	25.02%	26.29%
Return of Barclays Bloomberg Aggregate Bond Index	-0.05%	7.30%	1.25%	5.53%

Silvercrest:		YTD 2026	YTD 2025	YTD 2024	YTD 2023
Cash & Equivalents	2%	46,622	66,153	111,218	(27,006)
Fixed Income	37%	790,350	766,991	669,740	760,448
Equities	52%	1,112,763	1,072,653	1,157,022	1,166,785
Gold	6%	138,324	144,945	24,213	19,117
Other	2%	41,164	43,469	31,358	30,573
Silvercrest Total	100%	2,129,222	2,094,210	1,993,551	1,949,918

Endowment Breakdown at:		YTD 2026	Permanently Restricted & Board Designated	Temp Restricted	Total
Shea		41,680	61,128	102,808	
Flores		76,650	500	77,150	
Balf		27,390	31,942	59,332	
Silvercrest		745,086	1,384,136	2,129,222	
		\$ 890,806	1,477,706	2,368,512	

Rye Free Reading Room- Combined Report
For 3 Months Ending March 31, 2026

	Unrestricted (Operating)	Temp. Restricted (Designated)	Endowment and Board Restricted	Combined
Income				
City of Rye	\$ 831,500	\$ -	\$ -	\$ 831,500
Annual Campaign	33,252	0	0	33,252
Contribution	-	0	0	-
Grants	-	0	0	-
Osborn Branch Library	12,977	0	0	12,977
Income from Invested and Equity	-	0	9,575	9,575
Miscellaneous	7,321	0	0	7,321
Transfer: Auxiliary to Operating	#REF!	0	0	#REF!
Transfer: Operating to Designated	-	0	0	-
Transfer: Operating to Cap Projects	-100,000	100,000	0	-
	#REF!	100,000	9,575	#REF!
Transfer: Auxiliary to Operating	0	0	0	-
Transfer: Endowment to Operating	0	0	0	-
Appreciation/Depreciation	-	0	27,352	27,352
Total Funds	#REF!	100,000	36,927	#REF!
Expense				
Library Materials				
Books	25,235	0	0	25,235
Audio Visual	733	0	0	733
Periodicals	2,159	0	0	2,159
Programs	5,598	22,258	0	27,856
Online Resources	9,778	0	0	9,778
Miscellaneous	0	0	0	-
	43,503	22,258	0	65,761
Library Operations				
Supplies	5,945	0	0	5,945
Equipment & Systems - New	0	0	0	-
Equipment & Systems - Maintenance	0	0	0	-
Automated Systems	39,452	27,021	0	66,473
Telephone	2,468	0	0	2,468
Postage	2,634	0	0	2,634
Printing & Publicity	13,027	0	0	13,027
Auditing	12,330	0	0	12,330
Interest	0	0	0	-
Legal Services	0	0	0	-
Miscellaneous	1,876	0	0	1,876
	77,732	27,021	0	104,753
Building Operations				
Heat	11,863	0	0	11,863
Light & Power	4,469	0	0	4,469
Water & Sewer	702	0	0	702
Fixtures, Furnishings & Equipment	3,388	27,602	0	30,990
Building Supplies	2,187	0	0	2,187
Contracted Services	14,267	16,677	0	30,944
Repairs & Maintenance	5,106	0	0	5,106
Insurance	7,604	0	0	7,604
Miscellaneous	0	0	3,933	3,933
	49,586	44,279	3,933	97,798
Personnel				
Salaries	300,859	0	0	300,859
Social Security	22,812	0	0	22,812
Retirement	0	0	0	-
Medical Insurance	19,517	0	0	19,517
Other Insurance	988	0	0	988
Payroll Services	2,737	0	0	2,737
Staff Development	2,444	0	0	2,444
Miscellaneous	0	0	0	-
	349,357	0	0	349,357
Total Expense	520,178	93,558	3,933	617,669
Net Receipts/Expenses	#REF!	6,442	32,994	#REF!
Prior Year Funds	407,118	677,714	2,335,519	3,420,350
Balance	#REF!	684,156	2,368,513	#REF!

April Financials

April income is quiet.

For expenses, Building Operations reflect two light and power bills. It also shows the \$7,800 to Polytemp for repairs and maintenance, which covers the attic repairs and service calls.

In personnel, there were two invoices for medical insurances. Other insurance shows as a negative due to a \$3,800 dividend refund for not having any workers comp claims.

Action : The Board accept the April financial statements

Rye Free Reading Room
Income and Expense Report
For 4 Months Ending April 30, 2026

	Current Month 2026	2026 YTD Actual	2026 YTD Budget	2026 Budget
Income				
City of Rye	\$ -	\$ 831,500	\$ 831,500	\$ 1,663,000
Annual Campaign	\$ 3,701	\$ 36,952	\$ 93,333	\$ 280,000
Miscellaneous Income	\$ 2,236	\$ 9,557	\$ 11,667	\$ 35,000
Osborn Branch Library	\$ 7,726	\$ 20,703	\$ 17,689	\$ 53,066
Auxiliary Board Transfer	\$ -	\$ -	\$ 26,667	\$ 80,000
Endowment Transfer	\$ -	\$ -	\$ -	\$ 110,000
	<u>\$ 13,663</u>	<u>\$ 898,712</u>	<u>\$ 980,855</u>	<u>\$ 2,221,066</u>
Expense				
Library Materials				
Books	\$ 5,034	\$ 30,269	\$ 32,962	\$ 98,885
Audio Visual	\$ 240	\$ 974	\$ 8,647	\$ 25,940
Periodicals	\$ 2,098	\$ 4,257	\$ 4,300	\$ 12,900
Programs	\$ 781	\$ 6,379	\$ 4,500	\$ 13,500
Ebooks/ Binding	\$ -	\$ 9,778	\$ 28,667	\$ 86,000
	<u>\$ 8,153</u>	<u>\$ 51,657</u>	<u>\$ 79,075</u>	<u>\$ 237,225</u>
Library Operations				
Supplies	\$ 1,207	\$ 7,151	\$ 5,090	\$ 15,270
Equipment & Systems - New	\$ -	\$ -	\$ 1,333	\$ 4,000
Equipment & Systems - Maintenance	\$ -	\$ -	\$ 1,500	\$ 4,500
Automated Systems	\$ 1,179	\$ 40,631	\$ 31,750	\$ 95,250
Telephone	\$ 489	\$ 2,956	\$ 2,333	\$ 7,000
Postage	\$ 1,333	\$ 3,965	\$ 3,333	\$ 10,000
Printing & Publicity	\$ 1,132	\$ 14,160	\$ 10,000	\$ 30,000
Auditing	\$ 9,247	\$ 21,578	\$ 8,333	\$ 25,000
Legal Services	\$ -	\$ -	\$ 667	\$ 2,000
Interest	\$ -	\$ -	\$ -	\$ -
Transfer to Designated Account	\$ -	\$ -	\$ -	\$ -
Miscellaneous	\$ 644	\$ 2,520	\$ 2,600	\$ 7,800
	<u>\$ 15,231</u>	<u>\$ 92,961</u>	<u>\$ 66,940</u>	<u>\$ 200,820</u>
Building Operations				
Heat	\$ 4,555	\$ 16,417	\$ 9,000	\$ 27,000
Light & Power	\$ 4,978	\$ 9,447	\$ 11,833	\$ 35,500
Water & Sewer	\$ 242	\$ 944	\$ 3,500	\$ 10,500
Fixtures, Furnishings & Equipment	\$ 86	\$ 3,474	\$ 1,667	\$ 5,000
Building Supplies	\$ 566	\$ 2,753	\$ 4,000	\$ 12,000
Contracted Services	\$ 5,083	\$ 19,350	\$ 12,333	\$ 37,000
Repairs & Maintenance	\$ 10,163	\$ 15,269	\$ 6,000	\$ 18,000
Insurance	\$ -	\$ 7,604	\$ 12,617	\$ 37,850
Capital Projects Fund Transfer	\$ -	\$ 100,000	\$ 33,333	\$ 100,000
Miscellaneous	\$ -	\$ -	\$ -	\$ -
	<u>\$ 25,673</u>	<u>\$ 175,258</u>	<u>\$ 94,283</u>	<u>\$ 282,850</u>
Personnel				
Salaries	\$ 78,725	\$ 379,585	\$ 379,955	\$ 1,139,866
Social Security	\$ 7,671	\$ 30,483	\$ 29,246	\$ 87,737
Retirement	\$ -	\$ -	\$ 49,821	\$ 149,462
Medical Insurance	\$ 9,294	\$ 28,811	\$ 31,211	\$ 93,634
Other Insurance	\$ (2,445)	\$ (1,457)	\$ 5,333	\$ 16,000
Payroll Services	\$ 884	\$ 3,621	\$ 2,333	\$ 7,000
Staff Development	\$ 88	\$ 2,531	\$ 1,667	\$ 5,000
Miscellaneous	\$ -	\$ -	\$ -	\$ -
	<u>\$ 94,217</u>	<u>\$ 443,574</u>	<u>\$ 499,566</u>	<u>\$ 1,498,699</u>
Total Income	<u>\$ 13,663</u>	<u>\$ 898,712</u>	<u>\$ 980,855</u>	<u>\$ 2,221,066</u>
Total Expense	<u>\$ 143,274</u>	<u>\$ 763,450</u>	<u>\$ 739,865</u>	<u>\$ 2,219,594</u>
Net Receipts (Expense)	<u>\$ (129,611)</u>	<u>\$ 135,262</u>	<u>\$ 240,991</u>	<u>\$ 1,472</u>

**Rye Free Reading Room
Annual Campaign
April 2026 YTD**

<i>Donations to the Current Annual Campaign</i>		2023	2024	2025	2026
Donations received & deposited in	JAN	32,982	3,137	18,105	9,264
	FEB	1,446	1,255	14,900	10,339
	MAR	2,953	6,143	2,295	2,282
	APR	4,214	15,077	2,279	3,701
	MAY	2,689	3,311	52,865	-
	JUN	1,736	7,783	11,260	-
	JUL	9,500	69,110	53,367	-
	AUG	1,032	10,330	6,509	-
	SEP	16,056	9,775	15,672	-
	OCT	134,064	32,760	41,740	-
	NOV	35,114	76,764	55,613	-
	DEC	64,832	87,511	93,200	-
	Total	306,618	322,956	367,805	25,586
Donations to <i>Previous or Subsequent</i> Annual Campaigns					
	Donations to <i>prior</i> Annual Campaigns	30,883	12,738	20,931	11,367
	Donations to the <i>subsequent</i> Annual Campaign	0	0	-	-
	<i>Sub-total</i>	30,883	12,738	20,931	11,367

Rye Free Reading Room
Endowment Report
April 2026

Endowment Inflows/Outflows:	YTD 2026	YTD 2025	YTD 2024	YTD 2023
Beg of Period (Market Value)	2,335,519	2,221,126	2,160,398	2,109,492
Expenses	(7,944)	(15,603)	(15,538)	(14,636)
Transfer to/from Other Funds	0	(100,000)	(101,387)	(105,000)
Interest & Dividend Income	11,591	72,776	60,868	53,480
Appreciation	125,315	157,220	116,785	117,063
End of Period Bal (Market Value)	2,464,481	2,335,519	2,221,126	2,160,398
Endowment Performance	5.52%	9.65%	7.50%	7.39%
Return of S&P 500	5.70%	17.88%	25.02%	26.29%
Return of Barclays Bloomberg Aggregate Bond Index	0.07%	7.30%	1.25%	5.53%

Silvercrest:		YTD 2026	YTD 2025	YTD 2024	YTD 2023
Cash & Equivalents	2%	46,175	66,153	111,218	(27,006)
Fixed Income	35%	773,858	766,991	669,740	760,448
Equities	55%	1,213,366	1,072,653	1,157,022	1,166,785
Gold	6%	137,661	144,945	24,213	19,117
Other	2%	43,419	43,469	31,358	30,573
Silvercrest Total	100%	2,214,478	2,094,210	1,993,551	1,949,918

Endowment Breakdown at:	YTD 2026	Permanently Restricted & Board Designated	Temp Restricted	Total
Shea	41,680	67,983	109,663	
Flores	76,650	519	77,169	
Balf	27,390	35,781	63,171	
Silvercrest	745,086	1,469,392	2,214,478	
	\$ 890,806	1,573,675	2,464,481	

Rye Free Reading Room- Combined Report
For 4 Months Ending April 30, 2026

	Unrestricted (Operating)	Temp. Restricted (Designated)	Endowment and Board Restricted	Combined
Income				
City of Rye	\$ 831,500	\$ -	\$ -	\$ 831,500
Annual Campaign	36,952	0	0	36,952
Contribution	-	29,571	0	29,571
Grants	-	0	0	-
Osborn Branch Library	20,703	0	0	20,703
Income from Invested and Equity	-	3,439	11,591	15,030
Miscellaneous	9,557	0	0	9,557
Transfer: Auxiliary to Operating	-	0	0	-
Transfer: Operating to Designated	-	0	0	-
Transfer: Operating to Cap Projects	-100,000	100,000	0	-
	<u>798,712</u>	<u>133,010</u>	<u>11,591</u>	<u>943,313</u>
Transfer: Auxiliary to Operating	0	0	0	-
Transfer: Endowment to Operating	0	0	0	-
Appreciation/Depreciation	-	0	125,315	125,315
Total Funds	798,712	133,010	136,906	1,068,628
Expense				
Library Materials				
Books	30,269	0	0	30,269
Audio Visual	974	0	0	974
Periodicals	4,257	2,000	0	6,257
Programs	6,379	30,847	0	37,226
Online Resources	9,778	0	0	9,778
Miscellaneous	0	0	0	-
	<u>51,657</u>	<u>32,847</u>	<u>0</u>	<u>84,504</u>
Library Operations				
Supplies	7,151	0	0	7,151
Equipment & Systems - New	0	0	0	-
Equipment & Systems - Maintenance	0	0	0	-
Automated Systems	40,631	27,021	0	67,652
Telephone	2,956	0	0	2,956
Postage	3,965	0	0	3,965
Printing & Publicity	14,160	0	0	14,160
Auditing	21,578	0	0	21,578
Interest	0	0	0	-
Legal Services	0	0	0	-
Miscellaneous	2,520	0	0	2,520
	<u>92,961</u>	<u>27,021</u>	<u>0</u>	<u>119,982</u>
Building Operations				
Heat	16,417	0	0	16,417
Light & Power	9,447	0	0	9,447
Water & Sewer	944	0	0	944
Fixtures, Furnishings & Equipment	3,474	27,602	0	31,076
Building Supplies	2,753	0	0	2,753
Contracted Services	19,350	16,677	0	36,027
Repairs & Maintenance	15,269	0	0	15,269
Insurance	7,604	0	0	7,604
Miscellaneous	0	0	7,944	7,944
	<u>75,258</u>	<u>44,279</u>	<u>7,944</u>	<u>127,481</u>
Personnel				
Salaries	379,585	0	0	379,585
Social Security	30,483	0	0	30,483
Retirement	0	0	0	-
Medical Insurance	28,811	0	0	28,811
Other Insurance	-1,457	0	0	(1,457)
Payroll Services	3,621	0	0	3,621
Staff Development	2,531	0	0	2,531
Miscellaneous	0	0	0	-
	<u>443,574</u>	<u>0</u>	<u>0</u>	<u>443,574</u>
Total Expense	663,450	104,147	7,944	775,540
Net Receipts/Expenses	135,262	28,864	128,962	293,088
Prior Year Funds	407,118	677,714	2,335,519	3,420,350
Balance	542,380	706,577	2,464,481	3,713,438

Dashboard

Trustee Education

Trustees are required to complete an annual sexual harassment prevention training. You may credit any interactive sexual harassment prevention training course taken this year to fulfill this requirement. Contact Chris to self-attest, or submit a certificate of completion. Please note this training does not count towards the 2 hour continuing education requirement.

NYC Sexual Harassment Prevention Training -
<https://www.nyc.gov/site/cchr/law/sexual-harassment-training.page>

On demand opportunities for 2026

Pre-recorded Education Opportunities for 2026

- Pre-recorded webinars from New York State available at the link below.
 - <https://www.nysl.nysed.gov/libdev/trustees/webinars.htm>
- Pre-recorded videos from Trustee Handbook Club discussion series from the Mid Hudson Library System:
 - https://youtube.com/playlist?list=PLd_RtTwqkH2bNgVlcb1pWaTSa7dZRfPbJ&feature=shared
- Pre-recorded videos from Trustee Handbook Club discussion series from WebJunction
 - <https://www.nysl.nysed.gov/libdev/webjunction/index.html>

Director's Report

LIBRARY OPERATIONS:

- Budget
 - Reviewed February and March spending with Assistant Director
 - Scheduled meeting with Chase to discuss ROI for cash on hand
- Strategic Planning
 - Launched segment e-blast options for Rye cardholders, including special events, new books, and regular programs
 - Conducted reference checks on strategic planning consultants
 - Researched use of AI in library policies

FUNDRAISING, OUTREACH & COMMUNITY RELATIONS:

- Annual Campaign
 - Sent thank you notes to major donors for National Library Week
 - Met with first time donors to the library to discuss future engagement
- Community Relations
 - Sent National Volunteer Week thank you notes to library volunteers
 - Attended Chamber of Commerce evening meet and greet networking event
 - Attended Rye Sustainability Foundation Green Cocktail Party
- Fundraising
 - Reviewed United Way grant opportunities
 - Reviewed NYS LSTA grant opportunities
 - Completed outreach to Auxiliary Board Annual Sponsors

BUILDING & GROUNDS:

- Met with architect to discuss tween space opportunities in building
- Contacted Sustainable Westchester to get initial information on solarization

STAFF & PERSONNEL

- Discussed 2026 staff development opportunities with Assistant Director

New York State Annual Report

Library circulation increased by 7%, driven by digital content and children's non-fiction, with total circulation of just over 175,000. Digital content usage continues to increase, with 24% growth over last year.

Signups for teen cards and digital users increased, while adult and children card sign-up decreased. The Children's librarians are encouraging library card sign-ups during upcoming school visits.

Program attendance remained flat overall, while the number of programs offered increased by 23%. Youth program attendance decreased while adult program attendance increased significantly. Mahjong was the main driver of that programming boost, and we have two new bookclubs that the community loves – our Wednesday Reading group and our bimonthly children's bookclub. Teens brought their voices to the library as well – not only through the "You're In Command : Historical Miniatures Games" but in collaboration with the Smithsonian Institute. Two local teens worked to bring "The Bias Inside Us", a traveling exhibition that raise awareness about the science and history of bias and what people can do about it, to the library; they also planned out a range of great public programs to encourage community conversations about the topics highlighted through the show panels.

Library visitors increased by 2% - growing to 167,000 from 165,000. Our study spaces remain in high demand, and the library is the go to resources for technology training and notary services. From teens spilling across the lower level after school to families filling the Discovery Zone to students studying across the second floor, the library buzzes throughout the day, every day.

Fewer items were added to the collection – in part due to issues with library vendors, and due to increased costs of both print and digital content. Other items include a heavy investment in new and replacement board games. When pieces go missing, we have spare items to swap in so they get back on the shelf quickly. As the magazine market keeps changing, we have invested in tablets to provide access to over 4,000 titles. Fans of British TV can enjoy BritBox through the Roku sticks, in addition to Netflix, Prime, AppleTV, Hulu, and DisneyPlus. We have added over 600 young reader series books to the children's collection, and are in the process of cataloging those by

series. This will make those titles easy to find for our young readers. We have also added our holiday books into easy browse bins to make better use of the available shelves.

Action : The Board approve the NYS Annual Report

Annual Report For Public And Association Libraries

The State Library due date for the annual reports will be April 16, 2026.

[Instructions](#)

1. GENERAL LIBRARY INFORMATION

Library / Director Information

The report saves automatically after every new entry or change.

Multiple users can view and edit reports at the same time.

Report all information in Part 1 as of December 31, 2025, except for questions related to the current library director/manager (questions 1.37 through 1.44).

1.1Library ID Number	8800665770
1.2Library Name	RYE FREE READING ROOM
1.3Name Status (State use only)	no change from the prior year
1.4Structure Status (State use only)	no change
1.5Community	Rye
1.6Beginning Fiscal Reporting Year	01/01/2025
1.7Ending Fiscal Reporting Year	12/31/2025
1.8Is the library now reporting on a different fiscal year than it reported on in the previous Annual Report?	No
1.9If yes, please indicate the beginning date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A
1.10Please indicate the ending date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A
1.11Beginning Local Fiscal Year	01/01/2025
1.12Ending Local Fiscal Year	12/31/2025
1.13Address Status	no change from the prior year

1.14Street Address	1061 BOSTON POST ROAD
1.15City	RYE
1.16Zip Code	10580
1.17Mailing Address	1061 BOSTON POST ROAD
1.18City	RYE
1.19Zip Code	10580
1.20Telephone Number (enter 10 digits only and hit the Tab key; enter M (Missing) if no telephone number)	9149670480
1.21E-Mail Address (enter M (Missing) if no E-Mail)	reference@ryelibrary.org
1.22Library Home Page URL (Enter M (Missing) if no home page URL)	www.ryelibrary.org
1.23Population Chartered to Serve (per 2020 Census)	16,592
1.24Indicate the type of library as stated in the library's charter (select one):	ASSOCIATION
1.25Indicate the area chartered to serve as stated in the library's charter (select one):	City
1.26During the reporting year, has there been any change to the library's legal service area boundaries? Changes must be the result of a Regents charter action. Answer Y for Yes, N for No.	N
1.27Indicate the type of charter the library currently holds (select one):	Absolute
1.28Date the library was granted its absolute charter or the date of the provisional charter if the library does not have an absolute charter	01/03/1889
1.29Date the library was last registered	01/25/1917
1.30Federal Employer Identification Number	131740028
1.31County	WESTCHESTER
1.32School District	City Of Rye
1.33Town/City	Rye
1.34Library System	Westchester Library System

-
THESE QUESTIONS ARE FOR NYC LIBRARIES ONLY. PLEASE PROCEED TO THE NEXT QUESTION.

1.35aPresident/CEO Name	
1.35bPresident/CEO Phone Number	
1.35cPresident/CEO Email	

-
For questions 1.36 through 1.42, report all information for the current library director/manager.

1.36 First Name of Library Director/Manager	Christopher
1.37 Last Name of Library Director/Manager	Shoemaker
1.38 NYS Public Librarian Certification Number	22842
1.39 What is the highest education level of the library manager/director?	Master's Degree
1.40 If the library manager/director holds a Master's Degree, is it a Master's Degree in Library/Information Science?	Yes
1.41 Do all staff working in the budgeted Librarian (certified) positions reported in 6.6 have an active NYS Public Librarian Certificate? If No, list the name and e-mail address of each staff member without an active certificate in a Note.	Yes
1.42 E-mail Address of the Director/Manager	cshoemaker@ryelibrary.org
1.43 Does the library charge fees for library cards to people residing outside the system's service area?	N

Public Votes / Contracts

1.44 Was all or part of the library's funding subject to a public vote(s) held during Calendar Year 2025? (Please respond even if the vote was unsuccessful). Enter Y for Yes, N for No. If Yes, complete one record for the public vote from each funding source. If no, go to question 1.45.	N
--	---

-
Please Note: last year's answers for repeating groups cannot be displayed.

1.44a Name of municipality or district holding the public vote	1.44b Indicate the type of municipality or district holding the public vote	1.44c Date the vote was held(mm/dd/2025)	1.44d Was the vote successful? Y/N	1.44e What type of public vote was it?	1.44f.i Most recent prior year approved appropriation from a public vote:	1.44f.ii Proposed increase in appropriation as a result of the vote held on the date reported in question number 3:	1.44f.iii Total proposed appropriation (manually sum of 6a and 6b):
--	---	---	------------------------------------	--	---	---	---

--

-
 This question should only be answered if "No" was answered in Q1.44 OR the library has votes from different municipalities/districts that were held in different years, both current and prior.

1.45 Did the library receive funding from an appropriation which was approved by public vote in a prior year? (Prior to Calendar Year 2025) Enter Y for Yes, N for No. If Yes, complete one record for the vote from each funding source. If No, go to question 1.46.	N
---	---

-
 Please Note: last year's answers for repeating groups cannot be displayed.

1.45a Name of municipality or district holding the public vote	1.45b Indicate the type of municipality or district holding the public vote	1.45c Date the last successful vote was held (mm/dd/yyyy)	1.45d What type of public vote was it?	1.45e What was the total dollar amount of the appropriation from tax dollars resulting from the last successful vote?

Contractual Agreements

1.46 Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for each contract. If no, go to question 1.47.	N
--	---

-
 Please Note: last year's answers for repeating groups cannot be displayed.

1.46a Name of contracting municipality or district	1.46b Is this a written contractual agreement?	1.46c Population of the geographic area served by this contract	1.46d Dollar amount of contract	1.46e Enter the appropriate code for range of services provided

(select one):

Unusual Circumstances

1.47 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the Note; if no, please go to Part 2, Library Collection.	N
--	---

2. LIBRARY COLLECTION

Physical Holdings

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. Please read general information instructions below before completing this section.

<https://ny.countingopinions.com/docs/ny/Instructions2025AnnualReportPublicAssociationLibraries.pdf>

This section of the survey (2.1-2.16) collects data on selected types of materials.

It does not cover all materials (i.e., microforms, loose sheet music, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Materials Expenditures (questions 12.6, 12.7 and 12.8). Under this category report only items that have been purchased, leased or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not required. Do not include items freely available online.

PRINT MATERIALS

Cataloged Books

2.1Adult Fiction Books	11,890
2.2Adult Non-fiction Books	10,899
2.3Total Adult Books (Total questions 2.1 & 2.2)	22,789
2.4Children's Fiction Books	9,919
2.5Children's Non-fiction Books	5,178
2.6Total Children's Books (Total questions 2.4 & 2.5)	15,097
2.7Total Cataloged Books (Total questions 2.3 & 2.6)	37,886

Other Print Materials

2.8Total Uncataloged Books	0
2.9Total Print Serials	462
2.10All Other Print Materials	0
2.11Total Other Print Materials (Total questions 2.8 through 2.10)	462
2.12Total Print Materials (Total questions 2.7 and 2.11)	38,348

ALL OTHER MATERIALS

2.13Audio - Physical Units	16
2.14Video - Physical Units	2,556
2.15Other Circulating Physical Items	72
2.16Total Other Physical Materials(Total questions 2.13 through 2.15)	2,644

Grand Total / Additions to Holdings

2.17GRAND TOTAL HOLDINGS (Total questions 2.12 and 2.16)	40,992
--	--------

ADDITIONS TO HOLDINGS - Do not subtract withdrawals or discards.

2.18Cataloged Books	5,767
2.19All Other Print Materials	0
2.20All Other Materials	165
2.21Total Additions (Total questions 2.18 through 2.20)	5,932

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Report all information on questions 3.1 through 3.3 and 3.17a through 3.34e as of the last day of the fiscal year stated in 1.6. and 1.7 in Part 1; report information on questions 3.4 through 3.16 and 3.35 through 3.77b based on the 2025 calendar year. Please [click here](#) to read general instructions before completing this section.

Please report information on LIBRARY USE as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1.

LIBRARY USE

3.1Library visits (total annual attendance)	167,761
3.1aRegarding the number of Library Visits entered, is this an annual count or an annual estimate based on a typical week or weeks?	Annual Count
3.2Registered resident borrowers	8,861
3.3Registered non-resident borrowers	7

WRITTEN POLICIES (Answer Y for Yes, N for No)

Please report information on WRITTEN POLICIES as of 12/31/25.

Answers are prefilled with the prior year's answers. If a change is made please add a note of explanation.

3.4 Does the library have an open meeting policy?	Y
3.5 Does the library have an Internet use policy?	Y
3.6 Does the library have a board-approved conflict of interest policy?	Y
3.7 Does the library have a board-approved whistle blower policy?	Y
3.8 Does the library have a board-approved sexual harassment prevention policy?	Y

ACCESSIBILITY (Answer Y for Yes, N for No)

Please report information on ACCESSIBILITY as of 12/31/25.

3.11 Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)?	N
3.12 Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/TDD)?	N
3.13 Does the library have large print books?	Y
3.14 Does the library have assistive technology for people who are visually impaired or blind?	N

3.15 - If so, what do you have? If no, go to next question

screen reader, such as JAWS, Windoweyes or NVDA	N
refreshable Braille commonly referred to as a refreshable Braille display	N
screen magnification software, such as Zoomtext	N
electronic scanning and reading software, such as OpenBook	N
3.16 Is the library registered for services from either the New York State Talking Book and Braille Library (New York State Library, Albany) or the Andrew Heiskell Braille and Talking Book Library (The New York Public Library, New York)?	Y

Library Sponsored Programs

LIVE PROGRAM SESSIONS and ATTENDANCE

Report information on Library Program Sessions and Attendance based on the fiscal reporting year entered for Questions 1.6 and 1.7 in Section 1 General Library Information.

Live Program Sessions

A live program session is any planned event which introduces the group attending to library services or which provides information to participants. Program sessions may cover use of the library, library services, or library tours. Program sessions may also provide cultural, recreational, or educational information. Examples of these types of program sessions include, but are not limited to, film showings, lectures, story hours, literacy programs, citizenship classes, and book discussions.

For specific examples of live and prerecorded programs (previously called synchronous and asynchronous), please refer to the chart in Instructions.

IMPORTANT: If no programs within a category were offered/attended, enter 0. If they were offered/attended but that data is not available, enter M (Missing). N/A should not be entered for any programs.

NOTE: Summer Reading, Early Literacy, Adult Literacy, ESOL, and Digital Literacy programs are subsets of Live and Prerecorded programs and should be entered in those sections as well as in the appropriate subsequent section.

3.17aNumber of Sessions Targeted at Children Ages 0-5	500
3.17bAttendance at Sessions Targeted at Children Ages 0-5	20,679
3.18aNumber of Sessions Targeted at Children Ages 6-11	220
3.18bAttendance at Sessions Targeted at Children Ages 6-11 ¹	2,277
3.19aNumber of Sessions Targeted at Young Adults Ages 12-18	362
3.19bAttendance at Sessions Targeted at Young Adults Ages 12-18	2,185
3.20aNumber of Sessions Targeted at Adults Age 19 or Older	326
3.20bAttendance at Sessions Targeted at Adults Age 19 or Older	4,256
3.21aNumber of General Interest Program Sessions	0
3.21bAttendance at General InterestProgram Sessions	0
3.22Total Sessions of Live Programs Categorized by Age (sum of 3.17a, 3.18a, 3.19a, 3.20a, 3.21a)	1,408
3.23Total Attendance at Live Programs Categorized by Age (sum of 3.17b, 3.18b, 3.19b, 3.20b, 3.21b)	29,397

Live Programs Categorized by Venue

3.24a Total Live Onsite Program Sessions	1,384
3.24b Total Live Onsite Program Attendance	28,437
3.25a Total Live Offsite Program Sessions	10
3.25b Total Live Offsite Program Attendance	440
3.26a Total Live Virtual Program Sessions	14
3.26b Total Live Virtual Program Attendance	520
3.27 Total Sessions of Live Programs Categorized by Venue (sum of 3.24a, 3.25a, 3.26a)	1,408
3.28 Total Attendance at Live Programs Categorized by Venue (sum of 3.24b, 3.25b, 3.26b)	29,397

Prerecorded and One-on-One Programs

3.29 Total Number of Prerecorded Program Presentations	0
3.30 Total Views of Prerecorded Program Presentations within 30 Days	0
3.31 One-on-One Program Sessions	336
3.32 Attendance at One-on-One Program Sessions	336

Teen-Led Promotions

3.33 Did your library offer teen-led activities during the 2025 calendar year?	Y
3.34a Do library staff, trustees and/or volunteers reach outside of the library to promote library programs and services through group presentations, information tables and/or other similar educational activities sponsored by the Library?	Yes
3.34b Does your library use Facebook for promotion?	Yes
3.34c Does your library use Instagram for promotion?	Yes
3.34d Does your library use Twitter/X for promotion?	No
3.34e Does your library use TikTok for promotion?	No

SUMMER READING PROGRAM

Please report information on SUMMER READING PROGRAMS for the 2025 calendar year. These are a subset of Library Sponsored Programs and should also be entered there.

3.35Did the library offer a summer reading program in 2025? (Enter Y for Yes, N for No) If entering no, proceed to the next section.	Y
3.36Library outlets offering the summer reading program	1
3.37Children registered for the library's summer reading program	196
3.38Young adults registered for the library's summer reading program	82
3.39Adults registered for the library's summer reading program	41
3.40Total number registered for the library's summer reading program (total 3.37 + 3.38 + 3.39)	319
3.41aChildren's program sessions - Summer 2025	122
3.41bChildren's program attendance - Summer 2025	3,879
3.42aYoung adult program sessions - Summer 2025	29
3.42bYoung adult program attendance - Summer 2025	387
3.43aAdult program sessions - Summer 2025	11
3.43bAdult program attendance - Summer 2025	225
3.44Total program sessions - Summer 2025 (total 3.41a + 3.42a + 3.43a)	162
3.45Total program attendance - Summer 2025 (total 3.41b + 3.42b + 3.43b)	4,491
3.46Did the library use the Summer Reading at New York Libraries name and/or logo?	Y
3.47Did the library use the Collaborative Summer Library Program (CSLP) Manual, provided through the New York State Library?	Y

COLLABORATORS

3.48Public school district(s) and/or BOCES	1
3.49Non-public school(s)	3
3.50Childcare center(s)	3
3.51Summer camp(s)	1
3.52Municipality/Municipalities	1
3.53Literacy provider(s)	0
3.54Other (describe using the State note)	0
3.55Total Collaborators (total 3.48 through 3.54)	9

Early Literacy

Please report information on EARLY LITERACY for the 2025 calendar year. These are a subset of Library Sponsored Programs and should also be entered there.

3.56 Did the library offer early literacy programs in 2025? (Enter Y for Yes, N for No) If entering no, proceed to the next section.	Y
---	---

EARLY LITERACY PROGRAMS

3.57a Focus on birth - school entry (kindergarten) sessions	0
3.57b Focus on birth - school entry (kindergarten) attendance	0
3.58a Focus on parents & caregivers sessions	0
3.58b Focus on parents & caregivers attendance	0
3.59a Combined audience sessions	367
3.59b Combined audience attendance	18,552
3.60 Total Sessions	367
3.61 Total Attendance	18,552

3.62 - Collaborators (check all that apply):

3.62a. Childcare center(s)	Yes
3.62b. Public School District(s) and/or BOCES	Yes
3.62c. Non-Public School(s)	Yes
3.62d. Health care providers/agencies	No
3.62e. Other (describe using the State note)	No

Adult Literacy

Please report information on ADULT LITERACY for the 2025 calendar year. These are a subset of Library Sponsored Programs and should also be entered there.

ADULT LITERACY

3.63 Did the library offer adult literacy programs in 2025? (Enter Y for Yes, N for No) If entering no, proceed to the next section.	N
---	---

ESOL / Digital Literacy

Please report information on ESOL, for the 2025 calendar year. These are a subset of Library Sponsored Programs and should also be entered there.

ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (ESOL) PROGRAMS

3.67Did the library offer English for Speakers of Other Languages (ESOL) programs in 2025? (Enter Y for Yes, N for No) If entering no, proceed to the next section.	N
---	---

DIGITAL LITERACY

Please report information on DIGITAL LITERACY for the 2025 calendar year. These are a subset of Library Sponsored Programs and should also be entered there.

3.75Did the library offer digital literacy programs in 2025? (Enter Y for Yes, N for No) If entering no, proceed to the next section.	Y
3.76aTotal group program sessions	0
3.76bTotal group program attendance	0
3.77aTotal one-on-one program sessions	45
3.77bTotal one-on-one program Attendance	45

4. LIBRARY TRANSACTIONS

Report all transactions as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. (Please note: Internal Library usage is not considered part of circulation.)

Circulation / Reference Transactions

- The total annual circulation of all physical library materials of all types, including renewals.
- Count all physical materials in all formats that are charged out for use outside the library. Circulation of uncataloged books, and other non-book materials should be reported in the appropriate category - Adult or Children's Other Materials. Include non-traditional items that are charged out, such as cake pans, tools, Roku sticks, etc. under Circulation of Other Materials.
- Interlibrary loan transactions included are only items borrowed for users. Include items borrowed for users of the reporting library through interlibrary loan (materials received) and charged out for home use by the reporting library's patrons.
- Items loaned in bulk (bulk loans) by your library to schools or other institutions for circulation by the school or institution are counted as one circulation per item (the initial loan from your library to the school or institution).
- Do not include items checked out to another library. Items sent to another autonomous library as interlibrary loan are not counted as circulation by the reporting library.
- Items sent from one outlet of the reporting library to another, i.e., from main library to a branch, are not counted as circulation.
- Items packaged together as a unit which are generally checked out as a unit, should be counted once for each loan of the unit (e.g., two compact discs, two films, two videocassettes, a kit or a set of 25slides).

CATALOGED BOOK CIRCULATION

4.1Adult Fiction Books	23,925
4.2Adult Non-fiction Books	13,117
4.3Total Adult Books (Total questions 4.1 & 4.2)	37,042
4.4Children's Fiction Books	40,972
4.5Children's Non-fiction Books	7,708
4.6Total Children's Books (Total questions 4.4 & 4.5)	48,680
4.7Total Cataloged Book Circulation (Total question 4.3 & 4.6)	85,722

CIRCULATION OF OTHER MATERIALS

4.8aCirculation of Adult Other Materials - Non-Audio/Visual	24
4.8bCirculation of Adult Other Materials - Audio/Visual	5,619
4.9aCirculation of Children's Other Materials - Non-Audio/Visual	5
4.9bCirculation of Children's Other Materials - Audio/Visual	2,661
4.10Circulation of Other Physical Items (Total questions 4.8a, 4.9a)	29
4.11Physical Item Circulation (Total questions 4.7 & 4.8 b & 4.9b & 4.10)	94,031
4.12As of the end of the reporting period, does the library charge overdue fines to any users when they fail to return physical print materials by the date due?	Yes
4.13Did your library offer automatic renewal for any physical materials during the reporting period? NOTE: Patrons do not have to take any action for automatic renewals. The Integrated Library System [ILS] rules determine how/when automatic renewals occur.	No

REFERENCE TRANSACTIONS

4.14Total Reference Transactions	47,546
4.14aRegarding the number of Reference Transactions entered, is this an annual count or an annual estimate based on a typical week or weeks?	Annual Count
4.15Does the library offer virtual reference?	Y

INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.16TOTAL MATERIALS RECEIVED	17,307
------------------------------	--------

INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

4.17TOTAL MATERIALS PROVIDED	11,935
------------------------------	--------

E-RATE

4.18Does the library file for E-ratebenefits?	Y
4.19Is the library part of a consortium for E-rate benefits?	Y
4.20If yes, in which consortium are you participating?	Westchester Library System

5. ELECTRONIC USE

Electronic Holdings

For all questions: Answer Missing if the answer is unknown

Report information for Electronic Use based on the fiscal reporting year entered for Questions 1.6 and 1.7 in Section 1 General Library Information.

Electronic Books

E-books are the digital equivalent of printed books that may be accessed online from an electronic device. E-books also include e-comics. Do not consider resources available for free in the public domain when answering the following questions.

5.1 Did the library provide access to e-books purchased solely by the library?	Yes
5.2 Did the library provide access to e-books purchased via a consortium, cooperative, or other similar group at the local, regional, or state level?	Yes
5.3 Did the library provide access to e-books provided by the New York State Library at no or minimal cost to the library?	No

Electronic Serials

E-serials are periodic digital publications equivalent to printed newspapers, magazines, and similar media that are viewed as entire issues rather than as single articles returned from a research query. Do not consider resources available for free in the public domain when answering the following questions. Answer Yes/No/Missing (Unknown)

5.4 Did the library provide access to e-serials purchased solely by the library?	Yes
5.5 Did the library provide access to e-serials purchased via a consortium, cooperative, or other similar group at the local, regional, or state level?	Yes
5.6 Did the library provide access to e-serials provided by the New York State Library at no or minimal cost to the library?	No

Electronic Audio

E-audio are digital files of sound only (e.g., audiobooks, music) that may be accessed online from an electronic device. Do not consider resources available for free in the public domain when answering the following questions. Answer Yes/No/Missing (Unknown)

5.7Did the library provide access to e-audio purchased solely by the library?	Yes
5.8Did the library provide access to e-audio purchased via a consortium, cooperative, or other similar group at the local, regional, or state level?	Yes
5.9Did the library provide access to e-audio provided by the New York State Library at no or minimal cost to the library?	No

Electronic Video

E-videos are digital files of moving visual images with or without sound (e.g., movies, television shows) that may be accessed online from an electronic device. Examples include Hoopla, Kanopy, and cloudlibrary. Do not consider resources available for free in the public domain when answering the following questions. Answer Yes/No/Missing (Unknown)

5.10Did the library provide access to e-videos purchased solely by the library?	No
5.11Did the library provide access to e-videos purchased via a consortium, cooperative, or other similar group at the local, regional, or state level? (Do not include New York State Library-provided content here; that should be entered in 5.12.)	Yes
5.12Did the library provide access to e-videos provided by the New York State Library at no or minimal cost to the library?	No

Research Databases

Research databases are organized collections of electronic data or records (e.g., facts, abstracts, articles, bibliographic data, texts, photographs) that can be searched to retrieve information. Do not consider resources available for free when answering the following questions. Answer Yes/No/Missing (Unknown)

5.13Did the library provide access to research databases purchased solely by the library?	No
5.14Did the library provide access to research databases purchased via a consortium, cooperative, or other similar group at the local, regional, or state level?	Yes
5.15Did the library provide access to research databases provided by the New York State Library at no or minimal cost to the library (e.g., NOVELny)?	Yes

Online Learning

Online learning platforms primarily provide instruction, tools, and resources to enhance education, lifelong learning, and skill building. Platforms may offer homework assistance, language learning, test preparation, professional development, resume assistance, hobby instruction, etc. Answer Yes if library provided access to a platform even if the platform itself is not owned by the library (e.g., paying for access to Ryan Dowd's Homeless Library). Do not consider resources available for free when answering the following questions. Answer Yes/No/Missing (Unknown)

5.16 Did the library provide access to online learning platforms purchased solely by the library?	No
5.17 Did the library provide access to online learning platforms purchased via a consortium, cooperative, or other similar group at the local, regional, or state level?	Yes
5.18 Did the library provide access to online learning platforms provided by the New York State Library at no or minimal cost to the library?	No

E-Material Circulation

Electronic (digital) materials can be accessed online from an electronic device. Types of electronic materials include e-books, e-serials, e-audio, and e-video. Only count items that require user authentication and have a limited period of use. Count all checkouts, including renewals.

5.19 The total circulation of e-books during the reporting period	27,031
5.20 The total circulation of e-serials during the reporting period.	10,541
5.21 The total circulation of e-audio during the reporting period	22,959
5.22 The total circulation of e-videos during the reporting period.	11,890

6. STAFF INFORMATION

All staff questions refer to PAID staff.

Note: Report figures as of the last day of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. Include the FTE for all positions funded in the library's budget whether those positions are filled or not. This report requires conversion of part-time hours to full-time equivalents (FTE). To compute the FTE of employees in any category, take the total number of hours worked per week for all budgeted positions in that category and divide that total by the number of hours per week the library considers to be full-time. Report the FTE to two decimal places.

FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1 The number of hours per workweek used to compute FTE for all paid library personnel in this section.	36.00
--	-------

BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2 Library Director (certified)	1.00
6.3 Vacant Library Director (certified)	0.00
6.4 Library Manager (not certified)	0.00
6.5 Vacant Library Manager (not certified)	0.00
6.6 Librarian	6.71
6.7 Vacant Librarian	0.00
6.8 Library Specialist/Paraprofessional	0.00
6.9 Vacant Library Specialist/Paraprofessional	0.00
6.10 Other Staff	6.86
6.11 Vacant Other Staff	0.00
6.12 TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)	14.57
6.13 VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)	0.00

SALARY INFORMATION

6.14 FTE - Library Director (certified)	1.00
6.15 Salary - Library Director (certified)	\$139,192
6.16 FTE - Library Manager (not certified)	0.00
6.17 Salary - Library Manager (not certified)	\$0
6.18 FTE - Librarian	1.00
6.19 Salary - Librarian	\$73,645

7. MINIMUM PUBLIC LIBRARY STANDARDS

All public, free association and Indian libraries in New York State are required to meet the minimum standards listed below. Please indicate which of these standards your

library meets as of December 31, 2025. Please [click here](#) to read general instructions before completing this section. Helpful information for meeting minimum public library standards is available on the State Library's website. <https://nyslibrary.libguides.com/publiclibrarystandards>

7.1.Is governed by written bylaws which define the structure and governing functions of the library board of trustees, and which shall be reviewed and re-approved by the board of trustees at least once every five years or earlier if required by law.	Y
7.2.Has a community-based, board-approved, written long-range plan of service developed by the library board of trustees and staff.	Y
7.3.Provides a board-approved written annual report to the community on the library's progress in meeting its mission, goals and objectives, as outlined in the library's long-range plan of service.	Y
7.4.Has board-approved written policies for the operation of the library, which shall be reviewed and updated at least once every five years or earlier if required by law.	Y
7.4.a.Does the Library have a Board-approved policy for the selection of library materials and reconsideration of such selection?	Y
7.4.b.Does the Library have a Board-approved policy explaining the public usage of library space and meeting rooms?	Y
7.4.c.Does the Library have Board-approved Codes of conduct?	Y
7.4.d.Does the library have a policy protecting the confidentiality of library records?	Y
7.4.e.Does the library have Board-approved personnel policies ensuring consistent staff management and fair employment practices?	Y
7.4.f.Does the library have a disaster plan?	Y
7.4.g.Does the Library have Board-approved financial control policies that fulfill the legal and fiduciary responsibilities of the governing body and promote fiscal oversight, accountability, and sustainable management?	Y
7.5. Annually prepares and publishes a board-approved, written budget, which enables the library to address the community's needs, as outlined in the library's long-range plan of service.	Y
7.6.Periodically evaluates the effectiveness of the library's programs, services and collections to address community needs, as outlined in the library's long-range plan of service.	Y
7.7.Is open the minimum standard number of public service hours for population served. (see instructions)	Y

7.8. Maintains a facility that addresses community needs, as outlined in the library's long-range plan of service, including adequate:

7.8a.space	Y
7.8b.lighting	Y
7.8c.shelving	Y
7.8d.seating	Y
7.8e.power infrastructure	Y
7.8f.data infrastructure	Y
7.8g.public restroom	Y

-

7.9.Provides programming to address community needs, as outlined in the library's long-range plan of service.	Y
---	---

7.10. Provides

7.10a.a circulation system that facilitates access to the local library collection and other library catalogs	Y
7.10b.equipment, technology, and internet connectivity to address community needs and facilitate access to information.	Y

-

7.11.Provides access to current library information in print and online, facilitating the understanding of library services, operations and governance; information provided online shall include the standards referenced in numbers (1) through (5) above.	Y
7.12.Employs a paid director in accordance with the provisions of Commissioner's Regulation 90.8.	Y
7.13.Provides library staff with annual technology training, appropriate to their position, to address community needs, as outlined in the library's long-range plan of service.	Y
7.14.Establishes and maintains partnerships with other educational, cultural or community organizations which enable the library to address the community's needs, as outlined in the library's long-range plan of service.	Y

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. Please [click here](#) to read general instructions before completing this section. Questions 8.1-8.4 are pre-filled with prior year answers but not locked to allow updating.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1Main Library	1
8.2Branches	1
8.3Bookmobiles	0
8.4Other Outlets	0
8.5TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)	2

PUBLIC SERVICE HOURS - Report hours to two decimal places.

8.6Minimum Weekly Total Hours - Main Library	62.00
8.7Minimum Weekly Total Hours - Branch Libraries	12.00
8.8Minimum Weekly Total Hours - Bookmobiles	0.00
8.9Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)	74.00
8.10Annual Total Hours - Main Library	3,224.00
8.11Annual Total Hours - Branch Libraries	624.00
8.12Annual Total Hours - Bookmobiles	0.00
8.13Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)	3,848.00

9. SERVICE OUTLET INFORMATION

Outlets should be arranged in alphabetical order if possible.

Report all information as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. Please [click here](#) to read general instructions before completing this section. Questions 1-14, 20-25, and 34-36 are pre-filled with prior year answers but not locked to allow updating.

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for each main library, branch or bookmobile.

NEW OUTLETS: If a new outlet was open in the reporting year for any amount of time, it must be entered here. For locked fields, use the note to input information; enter New in the note for Question 40.

CLOSED OUTLETS: Even if an outlet was closed for the entire year it still must be reported and not simply left out of reporting. In these cases, enter either Closed, will reopen or Closed permanently in the note for Question 40. Permanently closed outlets will be removed and not appear in subsequent reports.

If you have multiple libraries, you may 1) enter the data for the Service Outlet Information section directly into the survey as usual or 2) send Counting Opinions the data for this section to be uploaded into LibPAS. If you choose to send your data for uploading, you will enter the data into the spreadsheet that Counting Opinions will provide. Complete this spreadsheet and email it to support@countingopinions.com and your data will be uploaded into LibPAS within 24 hours. The data will be loaded in the same order in which it appears in your file, so libraries should be in the correct order on the spreadsheet.

Outlet fields 5-6, 11-14, and 20-23 should be locked.

Name

Location	1. Outlet Name	2. Outlet Name Status
RYE FREE READING ROOM	RYE FREE READING ROOM	no change from the prior year
THE OSBORN BRANCH LIBRARY	THE OSBORN BRANCH LIBRARY	no change from the prior year

Address

Location	3. Street Address	4. Outlet Street Address Status
RYE FREE READING ROOM	1061 BOSTON POST ROAD	no change from the prior year
THE OSBORN BRANCH LIBRARY	101 THEALL ROAD	no change from the prior year

Address / Phone

Location	5. City	6. Zip Code	7. Phone (enter 10 digits only)
RYE FREE READING ROOM	RYE	10580	(914) 967-0480
THE OSBORN BRANCH LIBRARY	RYE	10580	(914) 925-8247

Contact

Location	8. E-mail Address	9. Outlet URL
RYE FREE READING ROOM	reference@ryelibrary.org	www.ryelibrary.org
THE OSBORN BRANCH LIBRARY	reference@ryelibrary.org	www.theosborn.org

-

Location	10. County	11. School District	12. Library System	13. Outlet Type Code (select one):
RYE FREE READING ROOM	WESTCHESTER	Rye City School District	Westchester Library System	Central Library
THE OSBORN BRANCH LIBRARY	WESTCHESTER	Rye City School District	Westchester Library System	Branch Library

Hours / Meetings

Location	14. Public Service Hours Per Year for This Outlet	15. Number of Weeks This Outlet is Open	16. Total number of meeting spaces available to the public	17. How many of the above meeting spaces are reservable?	18. Number of times members of the public reserved meeting spaces	19. Is the meeting space available for public use even when the outlet is closed?
RYE FREE READING ROOM	3,224	52	4	4	45	Y
THE OSBORN BRANCH LIBRARY	624	52	0	0	0	N

Building

Location	20. Enter the appropriate outlet code (select one):	21. Who owns this outlet building?	22. Who owns the land on which this outlet is built?	23. Indicate the year this outlet was initially constructed	24. Indicate the year this outlet underwent a major renovation costing \$25,000 or more
RYE FREE READING ROOM	LO	Library Board	Library Board	1913	2023
THE OSBORN BRANCH LIBRARY	N/A	² Other (specify using the State note)	³ Other (specify using the State note)	1908	2019

Space / Use

Location	25. Square footage of the outlet	26. Number of Internet Computers Used by General Public	27. Number of uses (sessions) of public Internet computers per year	27a Reporting Method for Number of Uses of Public Internet Computers Per Year
RYE FREE READING ROOM	20,881	8	1,771	Annual Count
THE OSBORN BRANCH LIBRARY	1,019	0	0	Annual Count

Internet Connection

Location	28. Type of connection on the outlet's public Internet computers	29. Maximum download speed of connection on the outlet's public Internet computers	30. Maximum upload speed of connection on the outlet's public Internet computers
RYE FREE READING ROOM	Fiber	12 Greater than or equal to 1 gbps	12 Greater than or equal to 1 gbps
THE OSBORN BRANCH LIBRARY	N/A	N/A	N/A

Internet / WiFi

Location	31. Internet Provider	32. WiFi Access	33. Wireless Sessions	33a Reporting Method for Wireless Sessions Annual Count
RYE FREE READING ROOM	⁴ Other (specify using the State note)	⁵ Other (specify using the State note)	17,723	Annual Count
THE OSBORN BRANCH LIBRARY	N/A	The library does not offer WiFi to patrons	0	Annual Count

Accessibility / Makerspace

Location	34. Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	35. Is every public part of the outlet accessible to a person in a wheelchair?	36. Does your outlet have a Makerspace?
RYE FREE READING ROOM	Y	Y	N
THE OSBORN BRANCH LIBRARY	Y	Y	N

ID

Questions 35-39 37-40 are locked fields for New York State Library use only.

Location	37. LIBID	38. FSCSID	39. Number of Bookmobiles in the Bookmobile Outlet Record	40. Outlet Structure Status
RYE FREE READING ROOM	8800665770	NY0754	0	no change
THE OSBORN BRANCH LIBRARY	8800665770	NY0754	0	no change

10. OFFICERS AND TRUSTEES

Guidance at the start of the section has been updated to clarify that entries should reflect Officers and Board Members as of February 1, 2026.

Trustees and Terms / Trustee Names

Report information about trustee meetings as of December 31, 2025. All public and association libraries are required by Education Law to hold at least four meetings a year.

BOARD MEETINGS

10.1 Total number of board meetings held during calendar year (January 1, 2025 to December 31, 2025)	8
--	---

NUMBER OF TRUSTEES AND TERMS

10.2 If the library's charter documents (incorporation) state a range of trustees, what is it? If a range is not stated, select N/A.	15 - 25
10.3 If your library has a range, how many voting positions are stated in the library's current by-laws? If a range is not stated, select N/A.	20
10.4 If your library does not have a range, how many voting positions are stated in the library's charter documents (incorporation)? If library does have a range, select N/A here.	0
10.5 What is the trustee term length, as stated in your library's charter documents (incorporation)? If a term length is not stated, please explain in a Note.	3
10.6 I attest that all trustees participated in trustee education in the last calendar year (2025). If entering No, provide explanation in a Note.	Y

BOARD MEMBER SELECTION

10.7 Enter Board Member Selection Code (select one):	EA - board members are elected by the library association membership
--	--

-
List Officers and Board Members as of February 1, 2026.

Trustee information has been pre-filled with prior year answers but not locked; please make sure to delete former trustees, add new ones, and update position titles, dates and make any other needed changes. You may 1) enter the data for the Officers and Board Members directly into the survey as usual or 2) send Counting Opinions the data for this section to be uploaded into LibPAS. If you choose to send your data for uploading, you must enter the data into the spreadsheet that Counting Opinions will send you. Please Note: It is customized and contains previously entered data in need of updating. Complete this spreadsheet and email it to support@countingopinions.com.

10.7a Status	10.7b First Name of Board Member	10.7c Last Name of Board Member	10.7d Mailing Address	10.7e City	10.7f Zip Code (5 digits only)	10.7g E-mail address	10.7h Office Held or Trustee	10.7i Term Begins - Month	10.7j Term Begins - Year	10.7k Term Expires	10.7l Term Expires - Year (yyyy)	10.7m Is the trustee serving a full term? If No, add a Note. The	10.7n The date the Oath of Office (mm/dd/yyyy) was taken	10.7o The date the Oath of Office was filed with town or	10.7p Is this a brand new trustee?
--------------	----------------------------------	---------------------------------	-----------------------	------------	--------------------------------	----------------------	------------------------------	---------------------------	--------------------------	--------------------	----------------------------------	--	---	--	------------------------------------

											Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filled	county clerk (mm/dd/yyyy)		
Filled	Nicole	Cunningham	27 Crescent Ave	Rye	10580	nicole.cunningham@slalom.com	Trustee	February 2024	January 2027	6	7 Yes	N/A	N/A	N
Filled	Shelley	Huber	4 Martin Rd	Rye	10580	pynehanley@gmail.com	Trustee	February 2025	January 2028		Yes	N/A	N/A	N

Rye Free Reading Room 2025

Filled	Jill	MacVicar	24 Hillcrest Lane	Rye	10580	peters.jill@gmail.com	Trustee	February 2024	January 2027	Yes	N/A	N/A	N
Filled	Valerie	Chuebon	60 Summitt Ave	Rye	10580	vchuebon@gmail.com	Trustee	February 2025	January 2028	Yes	N/A	N/A	Y
Filled	Elizabeth	Parks	431 Grace Church St	Rye	10580	lizziebrooks@gmail.com	Trustee	February 2024	January 2027	Yes	N/A	N/A	N
Filled	Emilie	Reddoch	2 Sackett Landing	Rye	10580	e_reddoch@yahoo.com	Trustee	February 2025	January 2028	Yes	N/A	N/A	N
Filled	Georgia	Dyer	95 North St	Rye	10580	Dyer.georgia@gmail.com	Vice President	February 2025	January 2028	Yes	N/A	N/A	N
Filled	Diane	Martin	280 Grace Church St	Rye	10580	diane.e.o@gmail.com	Trustee	February 2025	January 2028	Yes	N/A	N/A	N
Filled	Kathleen	Riegelhaupt	7 Sanford St	Rye	10580	kdriegel@gmail.com	Trustee	February 2024	January 2027	Yes	N/A	N/A	N
Filled	Katherine	Vernace	52 Centre St	Rye	10580	katie.vernace@gmail.com	Financial Officer	February 2026	January 2029	Yes	N/A	N/A	N
Filled	Jaclyn	Shanahan	121 Old Post Rd	Rye	10580	jaclyn.shanahan@gmail.com	Trustee	February 2023	January 2026	Yes	N/A	N/A	N
Filled	Jim	Steinthal	9 Pilgrim Rd	Rye	10580	jimsteinthal@gmail.com	Trustee	February 2025	January 2028	Yes	N/A	N/A	Y
Filled	Emily	Tisdale	105 Dogwood Ave	Rye	10580	kindler_emily@yahoo.com	Trustee	February 2025	January 2028	Yes	N/A	N/A	Y
Filled	Meredythe	Ryan	127 Evergreen	Rye	10580	meredythe.ryan@gmail.com	Trustee	February 2026	January 2029	Yes	N/A	N/A	Y

Filled	Bettina Funk	Ave 22 Holly Ln	Rye	10580	mail.com bettinalscott@gmail.com	Trustee	February 2026	January 2029	Yes	N/A	N/A	Y
Filled	Joseph Lorono	3 Ellen Court	Rye	10580	jlorono1@gmail.com	Trustee	February 2026	January 2027	Yes	N/A		N Y
											N/A	

11. OPERATING FUNDS RECEIPTS

Report financial data based on the fiscal reporting year reported in Part 1. (Q1.6 and Q1.7, or Q1.9 and Q1.10 if the fiscal reporting year has changed since the previous annual report). ROUND TO THE NEAREST DOLLAR. Please [click here](#) to read general instructions before completing this section.

LOCAL PUBLIC FUNDS

11.1 Does the library receive any local public funds? If yes, complete one record for each taxing authority; if no, go to question 11.3.	Y
--	---

-

11.1.a Source of Funds	11.1.b Name of funding County, Municipality or School District	11.1.c Amount	11.1.d Subject to public vote held in reporting year or in a previous reporting year(s).	11.1.e Written Contractual Agreement
City	City of Rye	\$1,427,000	N	Y

-

Please Note: last year's answers for repeating groups cannot be displayed.

11.2TOTAL LOCAL PUBLIC FUNDS	\$1,427,000
------------------------------	-------------

SYSTEM CASH GRANTS TO MEMBER LIBRARY

11.3Local Library Services Aid (LLSA)	\$5,230
11.4Record all Central Library Services Aid monies received from system headquarters	\$0
11.5Additional State Aid received from the System	\$0
11.6Federal Aid received from the System	\$0
11.7Other Cash Grants	\$0
11.8TOTAL SYSTEM CASH GRANTS (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	\$5,230

OTHER STATE AID

11.9State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	\$0
---	-----

FEDERAL AID FOR LIBRARY OPERATION

11.10LSTA	\$0
11.11Other Federal Aid	\$0
11.12TOTAL FEDERAL AID (Add Questions 11.10 and 11.11)	\$0
11.13CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	\$51,585

OTHER RECEIPTS

11.14 Gifts and Endowments	\$0
11.15 Fund Raising	\$388,735
11.16 Income from Investments	\$0
11.17 Library Charges	\$18,532
11.18 Other	\$4,797
11.19 TOTAL OTHER RECEIPTS (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)	\$412,064
11.20 TOTAL OPERATING FUND RECEIPTS (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)	\$1,895,879
11.21 BUDGET LOANS	\$0

Transfers / Grand Total

TRANSFERS

11.22 From Capital Fund (Same as Question 14.8)	\$0
11.23 From Other Funds	\$180,000
11.24 TOTAL TRANSFERS (Add Questions 11.22 and 11.23)	\$180,000
11.25 BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2025 (Same as Question 12.39 of previous year if fiscal year has not changed)	\$220,380
11.26 GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.40)	\$2,296,259

12. OPERATING FUND DISBURSEMENTS

Report financial data based on the fiscal reporting year reported in Part 1. (Q1.6 and Q1.7, or Q1.9 and Q1.10 if the fiscal reporting year has changed since the previous annual report). ROUND TO THE NEAREST DOLLAR. Please [click here](#) to read general instructions before completing this section.

STAFF EXPENDITURES

Salaries & Wages Paid from Library Funds

12.1 Certified Librarians	\$710,995
12.2 Other Staff ⁸	\$388,392
12.3 Total Salaries & Wages Expenditures (Add Questions 12.1 and 12.2) ⁹	\$1,099,387
12.4 Employee Benefits Expenditures	\$292,241
12.5 Total Staff Expenditures (Add Questions 12.3 and 12.4)	\$1,391,628

COLLECTION EXPENDITURES

12.6 Print Materials Expenditures	\$94,883
12.7 Electronic Materials Expenditures	\$60,201
12.8 Other Materials Expenditures	\$20,005
12.9 Total Collection Expenditures (Add Questions 12.6, 12.7 and 12.8)	\$175,089

CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10 From Local Public Funds (71PF)	\$0
12.11 From Other Funds (71OF)	\$0
12.12 Total Capital Expenditures (Add Questions 12.10 and 12.11)	\$0

OPERATION AND MAINTENANCE OF BUILDINGS

Repairs to Building & Building Equipment

12.13From Local Public Funds (72PF)	\$61,706
12.14From Other Funds (72OF)	\$0
12.15Total Repairs (Add Questions 12.13 and 12.14)	\$61,706
12.16Other Disbursements for Operation & Maintenance of Buildings	\$131,094
12.17Total Operation & Maintenance of Buildings (Add Questions 12.15 and 12.16)	\$192,800

MISCELLANEOUS EXPENSES

12.18Office and Library Supplies	\$20,919
12.19Telecommunications	\$6,975
12.21Professional & Consultant Fees ¹⁰	\$23,546
12.22Equipment	\$0
12.23Other Miscellaneous ¹¹	\$50,640
12.24Total Miscellaneous Expenses (Add Questions 12.18, 12.19, 12.21, 12.22 and 12.23)	\$102,080

-

12.25CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	\$90,149
--	----------

DEBT SERVICE

Capital Purposes Loans (Principal and Interest)

12.26From Local Public Funds (73PF)	\$0
12.27From Other Funds (73OF)	\$0
12.28Total (Add Questions 12.26 and 12.27) Other Loans	\$0
12.29Budget Loans (Principal and Interest)	\$0
12.30Short-Term Loans	\$0
12.31Total Debt Service (Add Questions 12.28, 12.29 and 12.30)	\$0
12.32TOTAL OPERATING FUND DISBURSEMENTS (Add Questions 12.5, 12.9, 12.12, 12.17, 12.24, 12.25 and 12.31)	\$1,951,746

Transfers to Capital Fund

12.33From Local Public Funds (76PF)	\$0
12.34From Other Funds (76OF)	\$100,000
12.35Total Transfers to Capital Fund (Add Questions 12.33 and 12.34; same as Question 13.8)	\$100,000
12.36Transfer to Other Funds	\$0
12.37TOTAL TRANSFERS (Add Questions 12.35 and 12.36)	\$100,000
12.38TOTAL DISBURSEMENTS AND TRANSFERS (Add Questions 12.32 and 12.37)	\$2,051,746
12.39BALANCE IN OPERATING FUND - Ending Balance for the Fiscal Year Ending 2025	\$244,513
12.40GRAND TOTAL DISBURSEMENTS, TRANSFERS & BALANCE (Add Questions 12.38 and 12.39; same as Question 11.26)	\$2,296,259

ASSURANCE

12.41The Library operated in accordance with all provisions of Education Law and the Regulations of the Commissioner, and assures that the Annual Report was reviewed and accepted by the Library Board on (date - mm/dd/yyyy).	05/19/2026
---	------------

FISCAL AUDIT

12.42 Last audit performed (mm/dd/yyyy)	6/30/2025
12.43 Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy)	01/01/2024-12/31/2024
12.44 Indicate type of audit (select one):	Private Accounting Firm

CAPITAL FUND

12.45 Does the library have a separate Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report.	Y
---	---

13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Questions 1.6 and 1.7 in Part 1. ROUND TO THE NEAREST DOLLAR. Please [click here](#) to read general instructions before completing this section.

REVENUES FROM LOCAL SOURCES

13.1 Revenues from Local Government Sources	\$0
13.2 All Other Revenues from Local Sources	\$0
13.3 Total Revenues from Local Sources (Add Questions 13.1 and 13.2)	\$0

STATE AID FOR CAPITAL PROJECTS

13.4 State Aid Received for Construction	\$0
13.5 Other State Aid	\$0
13.6 Total State Aid (Add Questions 13.4 and 13.5)	\$0

FEDERAL AID FOR CAPITAL PROJECTS

13.7 TOTAL FEDERAL AID	\$0
------------------------	-----

INTERFUND REVENUE

13.8 Transfer from Operating Fund(Same as Question 12.35)	\$100,000
13.9 TOTAL REVENUES (Add Questions 13.3, 13.6, 13.7 and 13.8)	\$100,000
13.10 NON-REVENUE RECEIPTS	\$0
13.11 TOTAL CASH RECEIPTS (Add Questions 13.9 and 13.10)	\$100,000
13.12 BALANCE IN CAPITAL FUND - Beginning Balance for Fiscal Year Ending 2025 (Same as Question 14.11 of previous year, if fiscal year has not changed)	\$231,696
13.13 TOTAL CASH RECEIPTS AND BALANCE(Add Questions 13.11 and 13.12; same as Question 14.12)	\$331,696

14. CAPITAL FUND DISBURSEMENTS

Report financial data based on the fiscal reporting year reported in Part 1. ROUND TO THE NEAREST DOLLAR. Please [click here](#) to read general instructions before completing this section.

PROJECT EXPENDITURES

14.1 Construction	\$0
14.2 Incidental Construction	\$0

Other Disbursements

14.3Purchase of Buildings	\$0
14.4Interest	\$0
14.5Collection Expenditures	\$0
14.6Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5)	\$0
14.7TOTAL PROJECT EXPENDITURES (Add Questions 14.1, 14.2 and 14.6)	\$0
14.8TRANSFER TO OPERATING FUND (Same as Question 11.22)	\$0
14.9NON-PROJECT EXPENDITURES	\$0
14.10TOTAL CASH DISBURSEMENTS AND TRANSFERS (Add Questions 14.7, 14.8 and 14.9)	\$0
14.11BALANCE IN CAPITAL FUND - Ending Balance for the Fiscal Year Ending 2025	\$331,696
14.12TOTAL CASH DISBURSEMENTS AND BALANCE	\$331,696

16. FEDERAL TOTALS

All questions in Part 16 are calculated, locked fields.

Note: See instructions for definitions and calculations of each of these Federal Totals.

16.1Total ALA-MLS	6.94
16.2Total Librarians	6.94
16.3All Other Paid Staff	6.17
16.4Total Paid Employees	13.11
16.5State Government Revenue	\$5,230
16.6Federal Government Revenue	\$0
16.7Other Operating Revenue	\$463,649
16.8Total Operating Revenue	\$1,895,879
16.9Other Operating Expenditures	\$385,029
16.10Total Operating Expenditures	\$1,951,746
16.11Total Capital Expenditures	\$0
16.12Print Materials	38,348
16.12aTotal Physical Items in Collection	40,976
16.13Circulation of Children's Physical Material	51,346
16.14Total Registered Borrowers	8,868
16.15Other Capital Revenue and Receipts	100,000
16.16Number of Internet Computers Used by General Public ¹²	8
16.17Total Uses (sessions) of Public Internet Computers Per Year	1,771
16.18Wireless Sessions	17,723
16.19Total Capital Revenue	\$100,000

17. FOR NEW YORK STATE LIBRARY USE ONLY

17.1LIB ID	8800665770
17.2Interlibrary Relationship Code	Member of a Federation or Cooperative
17.3Legal Basis Code	Non-profit Association or Agency
17.4Administrative Structure Code	Administrative Entity with Multiple Direct Service Outlets where Administrative Offices are Not Separate
17.5FSCS Public Library Definition	Yes
17.6Geographic Code	Place (e.g., incorporated city or village, censusdesignated), entirety
17.7FSCS ID	NY0754
17.8SED CODE	661800700003
17.9INSTITUTION ID	800000034978
User defined ID. used to link two or more AEs together.	
Old FSCSKEY	

SUGGESTED IMPROVEMENTS

Library Name:	RYE FREE READING ROOM
Library System:	Westchester Library System
Name of Person Completing Form:	Chris Shoemaker, Catherine Riedel, Stacy Lavelle
Phone Number:	(914) 231-3160
I am satisfied that this resource (LibPAS) is meeting library needs:	Neither Agree nor Disagree
Applying this resource (LibPAS) will help improve library services to the public:	No
Please share with us your suggestions for improving the Annual Report. When providing feedback, if applicable please indicate the question number each comment/suggestion refers to. Thank you!	With the amount of staff time required to collect and then enter this data, it seems unfair to then have to pay PLA for access Benchmark: Library Metrics and Trends in order to see comparisons between NYS contemporary libraries and the rest of the USA to make all this reporting relevant. I would love to see NYS work with PLA and ALA to license Benchmark: Library Metrics and Trends for the NYS libraries to be able to use this reporting without having to pay an additional fee to get our own data back.

¹, 3.18b Craft and bookclub programs both saw a decrease in popularity. Children's librarians have replanned for 2026. In addition, one librarian was out on maternity leave from April through August 2025, so there was a decrease in the number of programs offered.(0-2026-04-09)

², 24. The land is owned by the Miriam Osborn Memorial Home Association, an independent 501c3 organization.(0-2026-05-12)

³, 24. The land is owned by the Miriam Osborn Memorial Home Association, an independent 501c3 organization.(0-2026-04-08)

⁴, 33a Crown Castle and Verizon Fios(0-2026-05-08)

⁵, 33a Users must agree to the WLS EULA before connecting to the WIFI network.(0-2026-04-08)

⁶, 10.7p Bettina is one of two co-presidents of the Auxiliary Board. The co-presidents of the Auxiliary Board serve a one year term, and share a single seat on the Board of Trustees.(0-2026-05-12)

⁷, 10.7p Meredythe is one of two co-presidents of the Auxiliary Board. The co-presidents of the Auxiliary Board serve a one year term, and share a single seat on the Board of Trustees.(0-2026-05-12)

⁸, 12.2 A temporary full time library assistant provided maternity leave coverage from April through August 2025. A temporary part time library clerk provided paternity leave coverage from May through July 2025.(0-2026-04-09)

⁹, 12.3 A temporary full time library assistant provided maternity leave coverage from April through August 2025. A temporary part time library clerk provided paternity leave coverage from May through July 2025.(0-2026-04-09)

¹⁰, 12.21 Auditor - Grassi - \$23,221(0-2026-04-09)

¹¹, 12.23 USPS Postage - \$10,574 Star Press - Printing - \$11,801(0-2026-04-09)

¹², 16.16 The Library provides laptops and tablets for public internet use.(0-2026-04-09)

2026 First Quarter Statistics

Library circulation increased by 5% in the first quarter as compared to last year, even factoring our closed days due to February snow storms. Print and digital usage increased overall, and usage increased across all ages. Adult nonfiction, adult media and children's non-fiction saw a slight decrease

Patron registration is down in all categories, with teen sign-ups seeing the largest decrease as compared to last year. Outreach efforts are planned in May as part of the Summer Reading Program. September is National Library Card Sign-Up Month, and the library is planning to promote registration then.

Children's program offerings and attendance were the most impacted by the February weather, and showed a decrease even with the new Learnique program offering.

Door count saw a slight boost, despite the weather.

Computer usage and WiFi sessions both declined in the first quarter. February had a marked decrease, and Chris has asked WLS to verify the data for that month.

Fewer items were added to the collection, in part do to a decrease in digital ordering during February and March. This was a temporary pause as WLS was working with the Hoopla model. Ordering resumed in May, with a greater focus on one copy, one user licenses.

Rye Free Reading Room Lending Services		Statistical Summary											
		Jan 25	Feb 25	Mar 25	Jan 26	Feb 26	Mar 26	Q1 25	Q1 26	Q1 change	YE 25	YTD 26	YTD change
Circulation to Patrons													
RFRR - Total		15893	13953	14562	16372	14235	16080	44,408	46687	5%	177,978	61,139	-66%
<i>Adult - All Categories</i>		10762	9553	9866	11295	9733	10795	30,181	31823	5%	123,382	41,297	-67%
Fiction		2393	2302	2309	2500	2245	2585	7,004	7330	5%	30,398	9,688	-68%
Non-Fiction		1170	991	1075	1016	815	1107	3,236	2938	-9%	11,621	3,879	-67%
Express (Book + AV)		136	115	121	168	166	167	372	501	35%	1,833	703	-62%
E-Media		6416	5522	5790	6993	5978	6217	17,728	19188	8%	71,552	19,188	-73%
Movie		516	495	467	405	365	512	1,478	1282	-13%	5,665	7,063	25%
Music		30	27	27	55	36	46	84	137	63%	383	204	-47%
Other		101	101	77	158	128	161	279	447	60%	1,930	572	-70%
<i>Children's - All Categories</i>		5131	4400	4696	5077	4502	5285	14,227	14864	4%	54,596	19,842	-64%
Fiction		4084	3563	3704	4007	3637	4287	11,351	11931	5%	43,314	15,819	-63%
Non-Fiction		831	651	786	792	628	692	2,268	2112	-7%	8,399	2,954	-65%
Movie		14	12	11	18	20	39	37	77	108%	189	91	-52%
Music		1	1	1	1	2	1	3	4	33%	20	7	-65%
Other		201	173	194	259	215	266	568	740	30%	2,674	971	-64%
ROS		252	263	317	276	182	326	832	784	-6%	3,394	1,063	-69%
ILL to Other WLS Libraries:													
RFRR		1162	963	963	1145	849	1094	3,088	3088	0%	12,697	4,079	-68%
ROS		25	30	21	23	15	25	76	63	-17%	330	93	-72%
New Patron Registration													
RFRR		64	84	70	57	41	45	218	143	-34%	913	222	-76%
<i>Adult</i>		50	60	46	42	35	32	156	109	-30%	636	162	-75%
<i>Teen</i>		3	8	9	4	1	2	20	7	-65%	71	14	-80%
<i>Children</i>		11	16	15	11	5	11	42	27	-36%	206	46	-78%
<i>Digital</i>		36	35	35	40	17	33	106	90	-15%	390	121	-69%
ROS		7	2	6	6	6	4	15	16	7%	49	22	-55%
Reference Services													
Questions Answered													
RFRR		4226	4136	4167	4000	3345	4037	12,529	11382	-9%	47,779	11,382	-76%
<i>Adult</i>		2497	2984	2744	2583	2341	2960	8,225	7884	-4%	32,963	7,884	-76%
<i>Children</i>		1729	1152	1423	1417	1004	1077	4,304	3498	-19%	14,816	3,498	-76%
ROS		140	15	182	160	120	151	337	431	-%	1,786	600	-66%
Programs & Events (RFRR Only)													
Programs & Program Attendance													
<i>Programs</i>		93	88	95	85	95	124	276	304	10%	1,386	304	-78%
<i>Adult</i>		21	20	28	27	28	38	69	93	35%	309	93	-70%
<i>Teen</i>		13	11	14	12	20	11	38	43	13%	360	43	-88%
<i>Children</i>		59	57	53	46	47	75	169	168	-1%	717	168	-77%
<i>Attendance</i>		2208	2132	2925	1635	2405	3567	7,265	7607	5%	29,750	7,607	-74%
Adult Programs		227	222	635	128	692	677	1,084	1497	38%	4,195	1,497	-64%
Teen Programs		140	74	370	117	308	216	584	641	10%	2,303	641	-72%
Children's Programs		1841	1836	1920	1390	1405	2674	5,597	5469	-2%	23,252	5,469	-76%
Library Visits (Doorcount; RFRR Only)													
Doorcount													
RFRR		13526	11805	13522	13419	11388	14674	38,853	39481	2%	166,822	39,481	-76%
Electronic Services (RFRR Only)													
Computer Sessions													
Use of Public PCs		126	102	131	114	101	130	359	345	-4%	1,785	477	-73%
<i>Adult PCs</i>		5	5	6	4	1	7	16	12	-25%	95	16	-83%
<i>Laptops</i>		121	97	125	110	100	123	343	333	-3%	1,690	461	-73%
Website Use													
Sessions (Visits)		5751	4533	4567	6632	6308	6501	14,851	19441	31%	66,519	19,441	-71%
Users		3036	2624	2844	5305	4720	4772	8,504	14797	74%	50,383	14,797	-71%
Pageviews		8101	8975	7412	9719	9188	9365	24,488	28272	15%	103,909	28,272	-73%
Wifi Usage													
Sessions		1598	1241	1530	1480	756	1375	4,369	3611	-17%	17,784	4,882	-73%
Technical Services													
Items Added													
RFRR		475	392	570	544	309	557	1,437	1410	-2%	6,734	2,017	-70%
<i>Adult</i>		394	329	454	346	214	509	1,177	1069	-9%	5,226	1,665	-68%
Fiction		224	179	263	169	181	426	666	776	17%	2,973	1,001	-66%
Non-Fiction		61	29	23	2	0	46	113	48	-58%	505	60	-88%
eBooks		87	86	128	156	0	0	301	156	-48%	848	487	-43%
Express (Book + AV)		7	16	14	12	20	26	37	58	57%	205	75	-63%
Movie		15	18	19	4	6	9	52	19	-63%	168	27	-84%
Other		0	1	7	3	7	2	8	12	50%	527	15	-97%
<i>Children's</i>		81	63	116	198	95	48	260	341	31%	1,508	352	-77%
Fiction		75	59	50	163	72	46	184	281	53%	1,219	292	-76%
Non-Fiction		6	4	66	35	23	2	76	60	-21%	289	60	-79%
Other		0	0	0	0	0	0	0	0	-%	0	0	#DIV/0!
ROS		15	12	19	28	16	19	46	63	-%	196	83	-58%

Adult Services

PROGRAMMING:

- *Letters To My Emotions* - Guided writing experience for women
- *Financial Fundamentals: The Roadmap to Retirement*
- *Demystifying Medicare Workshop* - Julie Woodward, WLS Senior Resources
- Art Exhibits & Receptions - *In the Gallery*
 - April: *Have a Seat* - Photography by Anne Marie Leone

COMMUNITY OUTREACH:

Strategic Priority 1: Independent Reading Services

- Book Displays - RFRR *Off The Shelf* Book Picks, RW250: *13 books for 13 colonies*- RI, DE, NC, SC, NJ, *Playing for Keeps*, *Poetry Month*, *Garden Month*, *Nat'l Library Week*, *Jewish-American Heritage Mo.*, *Asian American*, *Native Hawaiian & Pacific Islander Heritage Mo.*, *Mental Health Awareness Mo.*

Strategic Priority 4: Community Interest Advancement

- Programs
 - *Coffee and Conversation* with State Senator Shelly Mayer, State Assemblymember Steve Otis, and Rye City Mayor Josh Nathan
 - *Rye Record Community Forum*
 - *There Is More To Egypt than Tut: Challenges for Egyptology & Egyptologists* - AIA- Westchester Society

SPACE BOOKINGS

- Local History Room – 63
- Left Study Room – 50
- Right Study Room - 41

ONE ON ONE APPOINTMENTS

- Notary Appointments – 18
- Technology Training - 4

Teen Services

PROGRAMMING AND DISPLAYS:

- The Smash Bros. Tournament at the beginning of the month saw some new faces to the teen room due in part to the school visit conducted at the Middle School and High School.
- The International Snack Club also remains popular with 12-16 kids each month
- The Nintendo Switch and Teen Space are in regular use with a steady crowd of 20 or so teens in the Teen Room most weekdays after school
- The Manga Book Club has grown to 9 members! They read and discussed Witch Hat Atelier for April, and Dandadan for March. This month's read is Demon Slayer, and June will be Insomniacs After School. The kids also picked between a few 3-in-1 volumes for the summer months while the group will be on hiatus and chose One Piece to be discussed in September.
- Additional Thursday events have been added, starting in the summer and continuing on through Fall 2026. Summer will focus on STEM, and the Fall will be an extension of regular programming.

Strategic Goals

1. Independent Reading and Reading Drop-off Prevention

Off the Shelf for April and May continued to see 3-4 books checked out from them – options for April were themed around books in verse for National Poetry Month, Alone (middle grade) and White Rose (Young Adult) This month's picks are themed around narrative non-fiction, and are All Thirteen: The Incredible Cave Rescue of the Thai Boys' Soccer Team (middle grade) and Death in the Jungle (young adult)

2. Community Interest Advancement.

School visits to all the elementary schools are on the calendar for the end of this month and the beginning of June to greet and introduce the rising sixth graders to the teen room and the summer reading program

Partnered with the Rye Nature Center to make a Fairy Free Reading Room themed fairy house for their May event that had over 490 people attend. We were the first house on the trail as well!

Children's Services

Community Interest Advancement

- Our story programs continue for all of our youngest patrons. Tales for Tots on Mondays with Debbie Fletcher has been going well. Robert the Guitar Guy on Tuesdays, Wiggle Giggle on Wednesdays, Bilingual Music on Thursdays, and Creative Movement Storytime on Fridays are all well attended.

Independent Reading and Reading Drop-off Prevention

- ARF! Is a new program where kids can come read to a dog for a 10 minute session. It meets once a month on Friday after school. May's session is on the 29th. People must call to reserve their time slot. April's session had a full registration.
- Summer reading is approaching and we anticipate another great year filled with programs and prizes.

Outreach:

- Milton's 5th grade Capstone project has begun. The library is ordering books for students who request them and sending them to Milton to help with their research projects.
- Summer reading marketing materials will be distributed to all of the public elementary schools at the end of the month.

Other

- Learnique has been a benefit to the Discovery Zone, with positive feedback from all program attendees.

Development Committee Meeting
4/28/2026
1 pm

Emily Tisdale, Stephane Larsen, Georgia Dyer, Chris Shoemaker

The meeting started at 1 pm. Chris provided an overview of the annual campaign process. A draft message will be shared with the committee before June, and the campaign materials are designed over the summer. The initial mailing to all postal patrons and donors takes place the last week of September. A second mailing will be done in December. Georgia will share with Emily the sample text and e-mail messages that she had done for last year's campaign to be modified for this year's campaign.

Chris will share the list of donors from the last couple of years with the committee to build a list for additional outreach. Chris will share the last year but not this year list with the committee as well. Building such lists will be helpful for any planning of the library's 150th anniversary in 2034.

Chris shared some of the outreach that he had done to major donors for National Library Week. He invited committee members to share planned giving or monthly giving messages, benefits, and appeals that had an impact with them for possible adaptation for library purposes.

There was discussion on member benefits, such as The Friends Holiday Open House, The Booksale, ticketed event sales, and other possible incentives for membership. There was discussion over book vendors at the Friends preview, and Chris will work on a draft policy for setting a giving threshold for non-Rye residents to be eligible for member benefits.

The meeting ended at 1:40 pm.

Strategic Planning

The RFP that was reviewed at the March 2026 board meeting was distributed to 6 consultants, and was posted on the library website. One consultant noted a lack of capacity and concerns about a less than nine month timeframe for the process. One consultant replied with questions, and those questions and answers were shared with the 5 remaining consultants. Three proposals were received and reviewed by the committee. All three consultants were contacted for 30 minute interviews, and the reference checks were divided among Jim Steinthal, Stephanie Larsen, and Chris Shoemaker.

All interviews were recorded and shared with the committee. The committee will be meeting on May 19th at 2 pm to review all the interviews and notes, and will make a final recommendation on a consultant.

Action: The Board approve the recommendation of the Strategic Planning Committee, and authorize up to \$50,000 for expenses related to the 2026 strategic planning process.

Mission Moments

Vehicle Fair is coming! It's a family fun day on Sunday, May 31st from 10 to 2. Touch a truck, bounce around, paint a face, and so much more. Tickets at <https://vehiclefair.ryelibrary.org>

Get ready for Summer Reading! Visit www.ryelibrary.org/summer and sign up for the summer reading program. Earn points, get book prizes, and unearth a new story at the library this summer.

Notable Activities

Thursday, May 21 at 7 pm – AI with Rye High Alumni
Rye High School alums Will Fairhurst & Kyan Cox bring their experience working in technology and software to a free AI workshop to teach you how to best utilize AI.

Wednesday, May 27 at 7 pm – Read in Rye : Joanne Redding
Local author Joanne Redding talks about her emotional and empowering debut memoir “House of Pretend”—a story of finding your voice, knowing your worth, and facing life's challenges.

Saturday, June 13 at 12 pm – Summer Reading Kickoff
After you register for the summer reading program, participate in our fun-for-all-ages kickoff activity: Dinosaur Scavenger Hunt!