

Minutes of the June 25, 2024 RFRR Board Meeting

Present: Jan Kelsey, Kathleen Riegelhaupt, Lina Eroh, Georgia Dyer, Lizzie Parks, Diane Martin, Jaclyn Shanahan, Katie Vernace, Shelly Huber, Megan Monaghan, Emilie Reddoch, Jill Macvicar, Maria Seiler, Jen McArdle

Lina Eroh called the meeting to order at 7:50. No one from the public was in attendance.

Consent Agenda

The Consent Agenda includes the May 21, 2024 meeting minutes and the May 2024 financial statements. Jan moved that the consent agenda be approved. Kathleen seconded. All approved.

Staff Reports

Director's Report

Chris reported that the sprinkler system had been installed. He attended a WLS training session on reasonable accommodations in order to share the information with the staff. The new Friend portal has been launched. The "donate" button on the library homepage links to it. Novel Night tickets are to be purchased through it.

Adult Services

Catherine reported that the exhibit in the meeting room entitled "Seen in Rye" which features photographs by professional photographers and Rye kids will be up through July. The Sunday mah jong group was off to a slow start but now has a steady following. The library will host medicare information sessions for seniors in October. Adults have been signing up for the summer reading game.

Teen Services

Catherine reported that the international snack club is very popular. Twenty-three teens attended in May. Teens have been signing up for the summer reading game.

Children's Services

Catherine reported that the kick-off for the summer reading program was a huge success. "Candy Land" was a big hit. One hundred sixty-one people attended. Over 100 have signed up for the reading game.

Auxiliary Board

Georgia reported that they have elected 6 new members to be approved by the board and begin work in September. There is a new ticketing model for Novel Night. Sponsorships are also available. Novel Night is fully hosted. The date for next year's Vehicle Fair has been changed to the first week of June in order to avoid conflicts with other community events.

President's Report

Lina reminded the trustees about the trustee education requirement. Sexual harassment prevention training is mandatory for all trustees and does not count toward the required hours of trustee education. She passed out the conflict of interest forms for trustees to sign.

Board Discussion

Development

Lina led a discussion of the friends' campaign which has a goal of 1,400 friends. Appreciation events for donors of \$1,000 or more to include a preview party for the new Discovery Room on September 12 and an early access party the day before the book sale opens. Lina suggested that a Paperless Post invitation would be better than just an email invitation. Chris obtained estimates from caterers for between \$4,000 and \$5,000. Lina asked for a motion to approve up to \$5,500 for the preview parties. Maria so moved and Georgia seconded. All approved. Lina reported that it had been decided not to do a separate party for the top donors at this time.

Buildings & Grounds

Landscaping

Emilie reported that the sprinkler system was finished and working. The little shed needed to be stained so that it blended in better. The library sign is being redone.

Sea Wall

Chris reported that he spoke with Otis and Mayer and that they will help with looking for grant options. He will follow up with the Y regarding coordination of efforts. NYS construction grant funds are a possibility but must be for actual construction not plans. Chris reported that the blinds are in in the Discovery Zone. It will close this weekend for reconstruction. The new furniture arrives in July.

Nominating

Megan reported that they are looking particularly for candidates with building or construction backgrounds. Names of potential candidates should be submitted to the committee soon.

Policy Review

Shelley reported on the gift and naming policy. It should allow flexibility to the library regarding how long names can be kept on things. The minimal amount for memorial naming has been \$5,000. Lina recommended that language on memorial gifts be discussed at the July meeting. Jaclyn moved that the gift and naming policy be approved. Emilie seconded. All approved.

New Business

Maria asked if it was possible to obtain info on what books are being requested in Rye. A brief discussion ensued about patrons requesting that the library purchase specific books.

There being no further business, Lina called for a motion to adjourn. Jan so moved. Katie seconded. All approved. The meeting was adjourned at 8:59.

Action : The Board approve the June meeting minutes