

Minutes of the June , 2026 RFRR Board Meeting

Trustees: Lina Eroh, Georgia Dyer, Jan Kelsey, Val Chuebon, John Cocke, Nicole Cunningham, Stephanie Larsen, Joe Lono, Jennifer McArdle, Jill MacVicar, Diane Martin, Kathleen Riegelhaupt, Jaclyn Shanahan, Duncan Sibson, Jim Steintal, Meredythe Ryan, Bettina Scott Funk

Lina Eroh began the meeting at 7:32. No one from the public was present.

Consent Agenda

The consent agenda contained the minutes of the May 2026 board meeting and the May 2026 financial statements. Georgia made a motion to accept the consent agenda. Emily seconded. All approved.

President's Report

Lina reported that Chris had done a great job with the presentation to the City Council. It was very well received. There were no questions from the Council. She then reminded the trustees about the two hour education requirement plus the sexual harassment prevention training.

Staff Reports

Director's Report

Chris reported that the 15 minute parking along Library Lane is being eliminated because of safety concerns. He pointed out that after 5:00 PM the city employee parking area is available for general parking. The 2027 budget process has started. The library will be closed in the morning of July 14 for staff training.

Adult Services

Catherine reported that the Summer Reading Program kicked off with a Dinosaur Scavenger Hunt. There were 205 people at the event. So far 21 adults, 13 pre-K, 150 kids, 48 teens have signed up. Adults get a raffle ticket for every bingo they complete on their card or electronically. The program with the author Christopher Beha had 40 people in attendance. Music Mondays, live music in the evening on the Village Green, will begin in July.

Teen Services

Catherine reported that the library had a table at the Rye Town Pride event. STEM boxes for teens will be available starting in July.

Children's Services

Catherine reported that all the summer reading books are now on the shelves. There is a weekly quiet reading program for kids in the meeting room. Learnique has been doing a great job in the Discovery Zone.

Auxiliary Board

Meredythe reported that Vehicle Fair was a huge success with 3,100 people attending. It raised \$55,000. The Board is now working on Novel Night. The ticketing plan has been set. It will open up on July 8. They need only one more party. The Book Sale is set for September.

Strategic Planning

Jim reported that the committee has had its first meeting with the LEO Group to walk through the process. They will have check-ins every two weeks. The listening phase will take place in August and September. The survey for that phase is being developed.

Buildings & Grounds

Emilie reported that the committee met to discuss possible new projects such as renovating the other bathrooms or insulating the windows. Chris is looking into solar panels. Chris reported on the need for a HVAC Feasibility Study to ascertain the present condition of the systems and recommendations for replacement. This would include a new boiler, heat pumps and other improvements. The library's current system is approaching end of life so a holistic replacement plan will help the library improve patron comfort, increase resiliency and reduce operating costs. After a discussion of the process, Kathleen made a motion to approve \$15,500 for the HVAC feasibility study. Katie seconded. All approved.

Chris then reported on the plans for upgrading the AV system in the meeting room. Since 2003 the AV system has been added to on a piece by piece basis. The increase of the use of Zoom for presentations has necessitated calling in additional staff for those presentations. A new system would include cameras for recording presentations and a hearing loop or other assistive devices to improve the experience for the hearing impaired. The project would be eligible for NYS Library Construction Grant because of the saving of staff time, assistive hearing technology and hybrid programming. After a discussion, Jim made a motion to authorize the Executive Committee to approve up to \$100,000 in expenses for improvements to the meeting room AV system as part of the 2026 NYS Construction Grant application. Kathleen seconded. All approved.

Chris is meeting with the architect next week about possible alterations to the mezzanine for a 'tween space and the teen room.

Finance

Val reported that the audit process had gone smoothly. We had a healthy audit with no major concerns. The usual discussion of segregation of duties and cyber security were raised by the auditors. The library's cyber security is controlled in large part by WLS. She noted that the library spends \$.83 of each dollar on programs and services. Val moved to accept the 2025 financial statement and audit. Jim seconded. All approved.

Val then presents the 2025 Form 990. Jan moved that the Board approve the 2025 Form 990. Jaclyn seconded. All approved.

Mission Moments

Chris reported that the Saturday Sewing Circle will be back. On September 30 there will be a program called "Trashy Good: Food, Fizz and Friends" with J.M. Hirsch. He is the author of *Freezer Door Cocktails*.

New Business

Lina reported that the Board will use an updated process for executive session for performance reviews this year. The Executive Committee will synthesize the performance surveys and present recommendations to the Board in executive session.

There being no further business, Lina called for a motion to adjourn. Katie so moved and Georgia seconded. All approved. The meeting was adjourned at 8:37.

Action : The Board approve the June meeting minutes