

Rye Free Reading Room
Board of Trustee
Meeting Minutes
June 21, 2016

Present: Sarah Wise Miller, Susan Jansen, Mary Sykes, Bernie Althoff, Aimee Sheldon, Gail Fell, Patsy Rafter, Eric Bock, Paula Gamache, Fran Rodilosso, Carolina Johnson, Kristin Bucci, Chris Shoemaker

Not Present: Peter Sinnott IV, Francis Jenkins, Mark Zwerger, Eileen O'Connor, John Eckerson, Taegan Goddard, Lise White, Bill Fallon.

Sarah Wise Miller called the meeting to order at 7:47 PM.

Susan Jansen moved to approve the minutes from April as the May meeting didn't meet quorum, seconded by Mary Sykes and approved by all.

President's Report

Sarah announced an anonymous donor pledged to donate up to \$25,000 as a matching gift from July 1st until Sept. 30th to boost the Capital Campaign. The total pledges for the Capital Campaign are at \$870,000 so far. We'll be following up via email to potential donors using the new donor system, which is already in place and has increased functionality.

Director's Report

The executive committee will be reviewing the budget draft next month.

The Rye Reads title was announced, and the Auxiliary Board selected "Outcasts United" by Warren St. John, and will be required reading in the high school and middle school. A community wide event is scheduled for November 17th at 7 PM in the performing arts center.

RFRR is partnering with Rye ACT, a local organization working to address the drug and alcohol abuse situation in town. Focused on awareness and community activities, the RFRR will be impactful in teens' use of free time. The library is looking to develop a two-tier pathway with mentors and engage them in meaningful activities.

The library's new publicist is Doreen Munsie, and she'll implement new changes to the newsletter as well as other communications.

Chris presented the WLS Direct Service plan. The plan helps deliver library service to underserved areas and outlines services to areas that contract with other libraries.

Bernie Althoff moved to approve and Ted Burdick seconded. It was approved by all.

Chris also presented a new WLS financial agreement for IT services. The new model benefits RFRR, and will allow easier adoption of mobile technology.

Finance Report

Paula Gamache mentioned the Finance committee met with Silvercrest, and the portfolio was reviewed. The committee discussed asset allocation and recommends continuing with Silvercrest and maintaining the same asset allocation.

Bernie Althoff moved to keep Silvercrest, seconded by Mary Sykes. All approved

The finance committee also attended a presentation of the audit results from Loeb and Troper. The final document was submitted to the board. Ted Burdick moved to approve the auditor's report and Susan Jansen seconded. All approved

On the income and expense report Paula reported \$4,000 was collected in April during the National Library Week appeal.

Bernie Althoff moved to accept the financial statements for April. Ted Burdick seconded, and the motion was approved by all.

Susan Jansen moved to accept the financial statements for May and Ted Burdick seconded. The motion was approved by all.

Auxiliary Board

Science Fair brought in under \$5,000. Next year the committee is looking to bring back Vehicle Fair as it makes more money.

There are 16 hosts for Novel Night and the Co-Chairs are looking for a few more hosts. Mary Sykes and Sarah Wise Miller are hosting parties.

Building and Grounds

New York State is close to releasing the funds for the main floor renovation to install the lights.

Centennial Committee

Sarah Wise Miller thanked the Sinnott's for hosting a cocktail party to engage donors for the Capital Campaign.

Development

Patsy Rafter reports it's difficult for the Annual Campaign to compete with the Capital Campaign.

Nominating

Nothing to report

Strategic Planning

We are on the 4th year of a 5 year strategic plan, and it may be beneficial to develop a long range plan in addition to a short term strategic plan. Any volunteers are welcome

Ted Burdick moved to adjourn and Mary seconded. All approved and the meeting was adjourned at 8:32 PM.

